

** For Agency Official, indicate if the agency requested for write off.
For Auditor, indicate if a Narrative Report was prepared
Column Nos. 1-9 to be filled up by responsible Agency Official/Accountant
Column Nos. 10-16 to be filled up by the concerned ATL
Cut-off Date: December 31, 2024

[Signature]

SAO-Finance/OIC Dir. For Acctg Unit

SA II/ OIC-Audit Team Leader