

APP-CSE 2027 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2027 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the guidelines in DBM Circulars, GPPB Resolutions, and Republic Act No. 12009 or the New Government Procurement Act (NGPA), the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogues on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate form with the file name APP-CSE 2027 Form - Other Items, can be fill-out through this link: <https://forms.gle/TTb7U282672P1AcE3>
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- Please be advised that modifications of product codes may be implemented in the system without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPhilGEPS account.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426, 0962-8255199, 0931-1037867, 0931-1037869, or email pscent@ps-philgeps.gov.ph or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2027 must be submitted on or before **31 August 2026**.

Department/Bureau/Office: CEBU NORMAL UNIVERSITY
Region: VI
Address: OSMEÑA BLVD., CEBU CITY, CEBU

Agency Code/UACS: 08 07 0000000
Organization Type: SUC

Contact Person: _____
Position: _____
E-mail: _____
Telephone/Mobile Nos: _____

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0			0	0.00				0	0.00			0	0.00				0	0.00	0	58.90	0.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon				0	0.00				0	0.00			0	0.00				0	0.00	0	405.80	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	25			25	888.00	25			25	888.00	25			25	888.00	25			25	888.00	100	35.52	3,552.00
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	25			25	926.00	25			25	926.00	25			25	926.00	25			25	926.00	100	37.04	3,704.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	25			25	233.50	25			25	233.50	25			25	233.50	25			25	233.50	100	9.34	934.00
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	150			150	5,715.00	150			150	5,715.00	150			150	5,715.00	150			150	5,715.00	600	38.10	22,860.00
7	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	150			150	5,544.00	150			150	5,544.00	150			150	5,544.00	150			150	5,544.00	600	36.96	22,176.00
8	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	150			150	5,263.50	150			150	5,263.50	150			150	5,263.50	150			150	5,263.50	600	35.09	21,054.00
9	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	90			90	2,256.30	90			90	2,256.30	90			90	2,256.30	90			90	2,256.30	360	25.07	9,025.20
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	90			90	2,327.40	90			90	2,327.40	90			90	2,327.40	90			90	2,327.40	360	25.86	9,309.60
11	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	90			90	2,588.40	90			90	2,588.40	90			90	2,588.40	90			90	2,588.40	360	28.76	10,353.60
12	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	60			60	3,724.80	60			60	3,724.80	60			60	3,724.80	60			60	3,724.80	240	62.08	14,899.20
13	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	60			60	3,705.60	60			60	3,705.60	60			60	3,705.60	60			60	3,705.60	240	61.76	14,822.40
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	60			60	3,817.20	60			60	3,817.20	60			60	3,817.20	60			60	3,817.20	240	63.62	15,268.80
15	60121124-WR-P01	WRAPPING PAPER	pack				0	0.00				0	0.00			0	0.00				0	0.00	0	328.41	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00			0	0.00				0	0.00	0	23,977.95	0.00	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit				0	0.00				0	0.00			0	0.00				0	0.00	0	16,836.82	0.00	
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, DRY CELL, AA	pack	75			75	1,560.00	75			75	1,560.00	75			75	1,560.00	75			75	1,560.00	300	20.80	6,240.00
19	26111702-BT-A01	BATTERY, DRY CELL, AAA	pack	75			75	1,395.75	75			75	1,395.75	75			75	1,395.75	75			75	1,395.75	300	18.61	5,583.00
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	87			87	11,020.29	87			87	11,020.29	87			87	11,020.29	87			87	11,020.29	348	126.67	44,083.16
21	47131804-BR-S01	BROOM (Walla Tambu)	piece	30			30	6,210.00	30			30	6,210.00	30			30	6,210.00	30			30	6,210.00	120	207.00	24,840.00
22	47131804-BR-T01	BROOM (Walla Ting-ting)	piece	12			12	316.68	12			12	316.68	12			12	316.68	12			12	316.68	48	26.39	1,266.72
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	100			100	4,222.00	100			100	4,222.00	100			100	4,222.00	100			100	4,222.00	400	42.22	16,888.00
24	47131805-CL-P01	CLEANSER, Scouring Powder	can	60			60	2,533.20	60			60	2,533.20	60			60	2,533.20	60			60	2,533.20	240	42.22	10,132.80
25	47131811-DE-B02	DETERGENT BAR	piece				0	0.00				0	0.00			0	0.00				0	0.00	0	9.48	0.00	
26	47131811-DE-P03	DETERGENT POWDER, all purpose	pouch	88			88	4,802.88	88			88	4,802.88	88			88	4,802.88	88			88	4,802.88	352	54.89	19,211.50
27	47131803-OS-A01	DISINFECTANT SPRAY	can	88			88	25,498.00	88			88	25,498.00	88			88	25,498.00	88			88	25,498.00	352	289.75	101,992.00
28	47131601-OU-P01	DUST PAN	piece	12			12	570.00	12			12	570.00	12			12	570.00	12			12	570.00	48	47.50	2,280.00
29	47131802-FW-P02	FLOOR WAX, paste type, red	can				0	0.00				0	0.00			0	0.00				0	0.00	0	314.41	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	30			30	5,057.10	30			30	5,057.10	30			30	5,057.10	30			30	5,057.10	120	168.57	20,228.40
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	106			106	6,546.56	106			106	6,546.56	106			106	6,546.56	106			106	6,546.56	424	61.76	26,108.56
32	47121804-MP-B01	HOP BUCKET	unit	3			3	6,966.96	3			3	6,966.96	3			3	6,966.96	3			3	6,966.96	12	2,322.32	27,867.84
33	47131501-RG-C01	RAGS	bundle				0	0.00				0	0.00			0	0.00				0	0.00	0	78.11	0.00	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
78	44122105-BF-C02	CLIP, backfold, 25mm	box	14			14	278.74	14			14	278.74	13			13	258.83	13			13	258.83	54	19.91	1,075.14
79	44122105-BF-C03	CLIP, backfold, 32mm	box	14			14	410.90	14			14	410.90	13			13	381.55	13			13	381.55	54	29.35	1,584.90
80	44122105-BF-C04	CLIP, backfold, 50mm	box	14			14	893.62	14			14	893.62	13			13	829.79	13			13	829.79	54	63.83	3,446.82
81	44121801-CT-002	CORRECTION TAPE	piece	50			50	1,151.50	50			50	1,151.50	50			50	1,151.50	50			50	1,151.50	200	23.03	4,606.00
82	44121612-CJ-H01	CUTTER/UTILITY KNIFE, HEAVY DUTY	piece	8			8	240.64	8			8	240.64	7			7	210.56	7			7	210.56	30	30.08	902.40
83	44111515-DF-B01	DATA FILE BOX	piece	50			50	7,562.50	50			50	7,562.50	50			50	7,562.50	50			50	7,562.50	200	151.25	30,250.00
84	44122011-DF-P01	DATA FOLDER	piece	38			38	3,850.92	38			38	3,850.92	37			37	3,749.58	37			37	3,749.58	150	101.34	15,201.00
85	44103202-OS-P01	DATER STAMP	piece	13			13	5,343.52	13			13	5,343.52	12			12	4,932.48	12			12	4,932.48	50	411.04	20,552.00
86	44121506-EH-D01	ENVELOPE, Documentary, A4	box	3			3	2,580.93	3			3	2,580.93	2			2	1,720.62	2			2	1,720.62	10	860.31	8,603.10
87	44121506-EH-D02	ENVELOPE, Documentary, legal	box	3			3	3,100.14	3			3	3,100.14	2			2	2,066.76	2			2	2,066.76	10	1,033.38	10,333.80
88	44121506-EH-X01	ENVELOPE, Expanding, Kraft	box	3			3	2,725.41	3			3	2,725.41	2			2	1,816.94	2			2	1,816.94	10	908.47	9,084.70
89	44121506-EH-X02	ENVELOPE, Expanding, Plastic	piece	50			50	1,547.50	50			50	1,547.50	50			50	1,547.50	50			50	1,547.50	200	30.95	6,190.00
90	44121506-EH-W02	ENVELOPE, Mailing	box	3			3	1,402.26	3			3	1,402.26	3			3	1,402.26	3			3	1,402.26	12	467.42	5,609.04
91	44121504-EH-W02	ENVELOPE, Mailing, with window	box	1			1	531.81	1			1	531.81	1			1	531.81	1			1	531.81	4	531.81	2,127.24
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	25			25	344.25	25			25	344.25	25			25	344.25	25			25	344.25	100	13.77	1,377.00
93	44122118-FA-P01	FASTENER, METAL, NON-SHARP EDGES	box				0	0.00				0	0.00				0	0.00				0	0.00	0	96.06	0.00
94	44111515-FO-X01	FILE ORGANIZER	piece	11			11	1,340.02	11			11	1,340.02	11			11	1,340.02	11			11	1,340.02	44	121.82	5,360.08
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	13			13	146.77	13			13	146.77	12			12	135.48	12			12	135.48	50	11.29	564.50
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0	14.44	0.00
97	44122011-FO-P01	FOLDER, MOROCCO WITH SLIDE, A4	bundle	3			3	823.38	3			3	823.38	3			3	823.38	3			3	823.38	12	274.46	3,293.52
98	44122011-FO-P02	FOLDER, MOROCCO WITH SLIDE, LEGAL	bundle	1			1	306.12	1			1	306.12	1			1	306.12	1			1	306.12	4	306.12	1,234.48
99	44122011-FO-L01	FOLDER, L-type, A4	pack	4			4	735.64	4			4	735.64	4			4	735.64	4			4	735.64	16	183.91	2,942.56
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	2			2	495.58	2			2	495.58	2			2	495.58	2			2	495.58	8	247.79	1,982.32
101	44122027-FO-P01	FOLDER, pressboard	box	5			5	9,896.25	5			5	9,896.25	5			5	9,896.25	5			5	9,896.25	20	1,879.25	38,585.00
102	44122011-FO-T01	FOLDER with tabs, A4	pack	10			10	3,928.20	10			10	3,928.20	10			10	3,928.20	10			10	3,928.20	40	392.82	15,712.80
103	44122011-FO-T02	FOLDER with tabs, Legal	pack	26			26	10,320.18	26			26	10,320.18	26			26	10,320.18	26			26	10,320.18	104	396.93	41,380.72
104	44122008-IT-T01	INDEX TAB	box				0	0.00				0	0.00				0	0.00				0	0.00	0	79.03	0.00
105	44121716-MA-F01	MARKER, Fluorescent	set	50			50	1,578.50	50			50	1,578.50	50			50	1,578.50	50			50	1,578.50	200	31.57	6,314.00
106	44121708-MP-B01	MARKER, Permanent, Black	piece	90			90	1,425.60	90			90	1,425.60	90			90	1,425.60	90			90	1,425.60	360	15.84	5,702.40
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	90			90	1,377.00	90			90	1,377.00	90			90	1,377.00	90			90	1,377.00	360	15.30	5,508.00
108	44121708-MP-B03	MARKER, Permanent, Red	piece	90			90	1,352.70	90			90	1,352.70	90			90	1,352.70	90			90	1,352.70	360	15.03	5,410.80
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	90			90	1,995.30	90			90	1,995.30	90			90	1,995.30	90			90	1,995.30	360	22.17	7,981.20
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	90			90	1,995.30	90			90	1,995.30	90			90	1,995.30	90			90	1,995.30	360	22.17	7,981.20
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	90			90	1,980.90	90			90	1,980.90	90			90	1,980.90	90			90	1,980.90	360	22.01	7,923.60
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	63			63	509.38	63			63	509.38	63			63	509.38	63			63	509.38	250	8.15	2,037.50
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	63			63	1,137.50	63			63	1,137.50	63			63	1,137.50	63			63	1,137.50	250	18.20	4,550.00
114	44101603-PS-M02	PAPER SHREDDER	unit	3			3	40,872.83	3			3	40,872.83	3			3	40,872.83	3			3	40,872.83	10	16,349.13	163,491.30
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	1			1	11,308.71	1			1	11,308.71	1			1	11,308.71	1			1	11,308.71	5	9,048.97	45,234.85
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	30			30	1,361.40	30			30	1,361.40	30			30	1,361.40	30			30	1,361.40	120	45.38	5,445.60
117	44121619-PS-P01	PENCIL SHARPENER	piece	20			20	5,171.80	20			20	5,171.80	20			20	5,171.80	20			20	5,171.80	80	258.59	20,687.20
118	44101602-RJ-P01	PUNCHER, paper, heavy duty	piece	25			25	3,792.00	25			25	3,792.00	25			25	3,792.00	25			25	3,792.00	100	151.68	15,168.00
119	44122101-RU-B01	RUBBER BAND	box	36			36	5,182.30	36			36	5,182.30	36			36	5,182.30	36			36	5,182.30	144	143.95	20,728.80
120	44121905-SF-P01	STAMP PAD, felt	piece	25			25	1,013.75				0	0.00				0	0.00	</							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	175			175	37,425.50	175			175	37,425.50	175			175	37,425.50	175			175	37,425.50	700	213.86	149,702.00	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	250			250	56,910.00	250			250	56,910.00	250			250	56,910.00	250			250	56,910.00	1,000	227.64	227,640.00	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	50			50	6,990.00	50			50	6,990.00	50			50	6,990.00	50			50	6,990.00	200	139.80	27,960.00	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	63			63	10,081.25	63			63	10,081.25	63			63	10,081.25	63			63	10,081.25	250	161.30	40,325.00	
137	14111531-PP-R01	PAD PAPER, ruled	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	35.42	0.00	
138	14111503-PA-P01	PAPER, parchment	box	25			25	3,646.25	25			25	3,646.25	25			25	3,646.25	25			25	3,646.25	100	145.85	14,585.00	
139	14111531-RE-R01	RECORD BOOK, 300 PAGES	book	50			50	4,486.50	50			50	4,486.50	50			50	4,486.50	50			50	4,486.50	200	89.73	17,946.00	
140	14111531-RE-R02	RECORD BOOK, 500 PAGES	book	50			50	6,067.50	50			50	6,067.50	50			50	6,067.50	50			50	6,067.50	200	121.35	24,270.00	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	25			25	857.75	25			25	857.75	25			25	857.75	25			25	857.75	100	34.31	3,431.00	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	25			25	2,522.00	25			25	2,522.00	25			25	2,522.00	25			25	2,522.00	100	100.88	10,088.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-HS-S01	HAND SANITIZER, 500ML	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	84.45	0.00	
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IN-A01	INSECTICIDE	can				0	0.00				0	0.00				0	0.00				0	0.00	0	260.47	0.00	
PRINTED PUBLICATIONS																											
145	55101524-BA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT	book	2			2	75.54				0	0.00				0	0.00				0	0.00	2	37.77	75.54	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-DR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,051.41	0.00	
2	44103105-CA-C02	INK CARTRIDGE, CANON CL-611, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,195.99	0.00	
3	44103105-CA-R02	INK CARTRIDGE, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	965.20	0.00	
4	44103105-EP-B17	INK CARTRIDGE, EPSON C13T864100 (T6641), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	235.38	0.00	
5	44103105-EP-C17	INK CARTRIDGE, EPSON C13T864200 (T6642), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	245.83	0.00	
6	44103105-EP-M17	INK CARTRIDGE, EPSON C13T864300 (T6643), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	245.83	0.00	
7	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T864400 (T6644), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	245.83	0.00	
8	44103105-HP-B40	INK CARTRIDGE, HP CZP04AA (HP62), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	865.59	0.00	
9	44103105-HP-T40	INK CARTRIDGE, HP CZP06AA (HP62), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,064.04	0.00	
10	44103105-HP-B17	INK CARTRIDGE, HP CC940NWA (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	894.09	0.00	
11	44103105-HP-T17	INK CARTRIDGE, HP CC940NWA (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,062.89	0.00	
12	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	878.36	0.00	
13	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,081.99	0.00	
14	44103105-HP-B43	INK CARTRIDGE, HP CH645AA (HP950X), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,000.36	0.00	
15	44103105-HP-C43	INK CARTRIDGE, HP CH646AA (HP950X), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,540.12	0.00	
16	44103105-HP-M43	INK CARTRIDGE, HP CH647AA (HP950X), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,540.12	0.00	
17	44103105-HP-Y43	INK CARTRIDGE, HP CH648AA (HP950X), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,540.12	0.00	
18	44103105-HP-B36	INK CARTRIDGE, HP CH692AA (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	425.41	0.00	
19	44103105-HP-T36	INK CARTRIDGE, HP CH693AA (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	425.41	0.00	
20	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	410.63	0.00	
21	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	410.63	0.00	
22	44103105-HP-T43	INK CARTRIDGE, HP F9V26AA (HP980), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	430.68	0.00	
23	44103105-HP-B43	INK CARTRIDGE, HP F9V27AA (HP980), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	430.68	0.00	
24	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	997.54	0.00	
25	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	997.54	0.00	
26	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	997.54	0.00	
27	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,314.22	0.00	
28	44103105-HP-C46	INK CARTRIDGE, HP L0563AA (HP955X), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,359.61	0.00	
29	44103105-HP-M46	INK CARTRIDGE, HP L0566AA (HP955X), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,359.61	0.00	
30	44103105-HP-Y46	INK CARTRIDGE, HP L0569AA (HP955X), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,359.61	0.00	
31	44103105-HP-B46	INK CARTRIDGE, HP L0572AA (HP955X), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,845.19	0.00	
32	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	475.02	0.00	
33	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	475.02	0.00	
34	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	475.02	0.00	
35	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	786.42	0.00	
36	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	78.59	0.00	
37	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13015531 (5015086)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	830.76	0.00	
38	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13015632, Black	cart																								

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
40	44103103-BK-011	TONER CARTRIDGE, BROTHER TN-3350, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,077.44	0.00	
41	44103103-BK-015	TONER CARTRIDGE, BROTHER TN-3476, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,659.07	0.00	
42	44103103-BK-016	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,633.03	0.00	
43	44103103-BK-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,832.55	0.00	
44	44103103-BK-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,832.55	0.00	
45	44103103-BK-Y03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,832.55	0.00	
46	44103103-CA-000	TONER CARTRIDGE, CANON CRG-324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	14,145.04	0.00	
47	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,490.87	0.00	
48	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,820.94	0.00	
49	44103103-HP-B21	TONER CARTRIDGE, HP CE276A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,215.01	0.00	
50	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP45A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,652.38	0.00	
51	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,647.44	0.00	
52	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,940.90	0.00	
53	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,940.90	0.00	
54	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,940.90	0.00	
55	44103103-HP-B28	TONER CARTRIDGE, HP CE305A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,563.36	0.00	
56	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,342.80	0.00	
57	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,910.30	0.00	
58	44103103-HP-B56	TONER CARTRIDGE, HP CF261A (HP61A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,787.87	0.00	
59	44103103-HP-B57	TONER CARTRIDGE, HP CF263A (HP63A), LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,418.03	0.00	
60	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	11,072.19	0.00	
61	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,899.73	0.00	
62	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,987.35	0.00	
63	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,987.35	0.00	
64	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,987.35	0.00	
65	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP308A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,020.17	0.00	
66	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP308A), Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,930.03	0.00	
67	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP308A), Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,930.03	0.00	
68	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP308A), Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,930.03	0.00	
69	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,480.87	0.00	
70	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,124.23	0.00	
71	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,124.23	0.00	
72	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,124.23	0.00	
73	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,383.41	0.00	
74	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,675.96	0.00	
75	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,675.96	0.00	
76	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,675.96	0.00	
77	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,218.18	0.00	
78	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,700.20	0.00	
SOFTWARE (Note: Please indicate price of items)																											
1	4321513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
2	4321602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
3	4322004-SFT-003	Interactive or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
4	4322107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
5	4322202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
6	4322304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
7	4322402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
8	4322505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
9	4322603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
10	4323501-SFT-010	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
11	4323701-SFT-011	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
12	4323802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
13	4323905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
14	4323004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
15	4323205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
16	4323405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount		
17	80141505-TS-066	Electrical Equipment Software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
18	80141505-TS-067	System Management Software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
AIRLINE TICKETS (Note: Please indicate price of items)																									
1	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
2	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
MOTOR VEHICLE (Note: Please indicate price of items) Please refer to the Budget Circular No. 2022-1, Circular Guidelines on the Acquisition, Use, Rental, and Replacement of Government Motor Vehicles.																									
1	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
2	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
3	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
4	25101503-BU-V01	BUS (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
5	25101503-BU-V02	BUS (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
6	25101503-BU-V03	BUS (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
7	25101509-BU-BEV	BUS, BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
8	25101509-BU-HEV	BUS, HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
9	25101509-BU-PHEV	BUS, PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
10	25101503-CA-V01	CAR (SEDAN OR HATCHBACK) (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
11	25101503-CA-V02	CAR (SEDAN OR HATCHBACK) (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
12	25101503-CA-V03	CAR (SEDAN OR HATCHBACK) (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
13	25101509-SE-BEV	SEDAN / HATCHBACK, BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
14	25101509-SE-HEV	SEDAN / HATCHBACK, HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
15	25101509-SE-PHEV	SEDAN / HATCHBACK, PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
16	25101503-MG-V01	MID-BUS (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
17	25101503-MG-V02	MID-BUS (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
18	25101503-MG-V03	MID-BUS (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
19	25101509-MG-BEV	MID-BUS, BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
20	25101509-MG-HEV	MID-BUS, HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
21	25101509-MG-PHEV	MID-BUS, PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
22	80141505-TS-063	MOTORCYCLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
23	25101503-MU-V01	MULTI-PURPOSE VEHICLE (MPV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
24	25101509-MU-BEV	MULTI-PURPOSE VEHICLE (MPV), BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
25	25101509-MU-HEV	MULTI-PURPOSE VEHICLE (MPV), HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
26	25101509-MU-PHEV	MULTI-PURPOSE VEHICLE (MPV), PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
27	25101503-PA-V01	PASSENGER VAN (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
28	25101503-PA-V02	PASSENGER VAN (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
29	25101503-PA-V03	PASSENGER VAN (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
30	25101509-PA-BEV	PASSENGER VAN, BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
31	25101509-PA-HEV	PASSENGER VAN, HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
32	25101509-PA-PHEV	PASSENGER VAN, PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
33	25101503-PJ-V01	PICK-UP TRUCK (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
34	25101503-PJ-V02	PICK-UP TRUCK (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
35	25101503-PJ-V03	PICK-UP TRUCK (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
36	25101509-PJ-BEV	PICK-UP TRUCK, BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
37	25101509-PJ-HEV	PICK-UP TRUCK, HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
38	25101509-PJ-PHEV	PICK-UP TRUCK, PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
39	25101503-SU-V01	SPORTS UTILITY VEHICLE (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
40	25101503-SU-V03	SPORTS UTILITY VEHICLE (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
41	25101509-SU-PEV	SPORTS UTILITY VEHICLE, BATTERY ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
42	25101509-SU-HEV	SPORTS UTILITY VEHICLE, HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
43	25101509-SU-PHEV	SPORTS UTILITY VEHICLE, PLUG-IN HYBRID ELECTRIC VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
44	80141505-TS-038	TRI-WHEEL VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
45	25101503-UT-V01	UTILITY VAN (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
46	25101503-UT-V02	UTILITY VAN (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
47	25101503-UT-V03	UTILITY VAN (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
CLOUD COMPUTING SERVICES (Note: Please indicate price of items)																									
1	80141505-TS-069	CLOUD COMPUTING SERVICES	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-00M BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	80141505-TS-072	AIR CONDITIONING UNIT, 1.0 HP, CEILING TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	80141505-TS-078	AIR CONDITIONING UNIT, 1.0 HP, SPLIT TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
3	80141505-TS-075	AIR CONDITIONING UNIT, 1.0 HP, WALL TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
4	80141505-TS-011	AIR CONDITIONING UNIT, 1.0 HP, WINDOW TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
5	80141505-TS-073	AIR CONDITIONING UNIT, 1.5 HP, CEILING TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
6	80141505-TS-079	AIR CONDITIONING UNIT, 1.5 HP, SPLIT TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
7	80141505-TS-076	AIR CONDITIONING UNIT, 1.5 HP, WALL TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
8	80141505-TS-070	AIR CONDITIONING UNIT, 1.5 HP, WINDOW TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
9	80141505-TS-074	AIR CONDITIONING UNIT, 2.0 HP, CEILING TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
10	80141505-TS-080	AIR CONDITIONING UNIT, 2.0 HP, SPLIT TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
11	80141505-TS-077	AIR CONDITIONING UNIT, 2.0 HP, WALL TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	80141505-TS-071	AIR CONDITIONING UNIT, 2.0 HP, WINDOW TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
13	80141505-TS-103	AIR COOLER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
14	80141505-TS-036	AMPLIFIER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	80141505-TS-104	ARROW FLAG (SIGN HERE)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	80141505-TS-032	AUTOMOTIVE BATTERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
17	80141505-TS-124	BAGS / BAYONETS / TOTE BAGS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
18	80141505-TS-001	BALLPOINT PEN, EXTRA FINE TIP	piece	180			180	2,700.00	180			180	2,700.00	180			180	2,700.00	180			180	2,700.00	720	15.00	10,800.00
19	80141505-TS-081	BALLPOINT PEN, FINE TIP	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
20	80141505-TS-082	BALLPOINT PEN, MEDIUM TIP	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
21	80141505-TS-007	BLEACHING SOLUTION	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
22	80141505-TS-044	BLUETOOTH SPEAKER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
23	80141505-TS-111	BODY CAM	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
24	80141505-TS-023	BOND PAPER	ream	87			87	18,140.00	87			87	18,140.00	87			87	18,140.00	87			87	18,140.00	348	220.00	76,560.00
25	80141505-TS-131	BOHSAI BEADS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
26	80141505-TS-128	CALENDAR	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	80141505-TS-119	CARD HOLDER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	80141505-TS-083	CCTV CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	80141505-TS-008	CERTIFICATE FRAME	piece	25			25	6,250.00	25			25	6,250.00	25			25	6,250.00	25			25	6,250.00	100	250.00	25,000.00
30	80141505-TS-084	CERTIFICATE HOLDER, DOUBLE-SIDED, A4	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	250.00	0.00
31	80141505-TS-009	CERTIFICATE HOLDER, SINGLE-SIDED, A4	piece	25			25	6.00	25			25	6.00	25			25	6.00	25			25	6.00	100	6.00	0.00
32	80141505-TS-123	COIN PURSE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	80141505-TS-035	COMPACT DISC	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	80141505-TS-014	CONFERENCE MICROPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	80141505-TS-085	CONFERENCE SPEAKERPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	80141505-TS-112	DASH CAM	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	80141505-TS-028	DECORANT CAKE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	80141505-TS-016	DESHWASHING LIQUID	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	80141505-TS-087	DISPOSABLE GLOVES, LARGE	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	80141505-TS-086	DISPOSABLE GLOVES, NITRILE, MEDIUM	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	80141505-TS-029	DISPOSABLE GLOVES, NITRILE, SMALL	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	80141505-TS-039	DOCUMENT SCANNER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	80141505-TS-025	DOOR MAT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	80141505-TS-120	DOPP KIT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	80141505-TS-005	DOUBLE-SIDED TAPE, FOAM, 12mm	roll	38			38	3,040.00	38			38	3,040.00	37			37	2,960.00	37			37	2,960.00	150	80.00	12,000.00
46	80141505-TS-088	DOUBLE-SIDED TAPE, FOAM, 24mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	80141505-TS-089	DOUBLE-SIDED TAPE, TISSUE, 12mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	80141505-TS-090	DOUBLE-SIDED TAPE, TISSUE, 24mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	80141505-TS-047	DSLR CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	80141505-TS-020	EXTENSION CORD	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	80141505-TS-091	EXTERNAL DRIVE, SOLID STATE DRIVE, 1TB	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	80141505-TS-030	FUEL FILTERS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	80141505-TS-115	GLASS PLAQUES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54	80141505-TS-042	GLUE GUN	unit	1			1	0.00	1			1	0.00	1			1	0.00	1			1	0.00	4	0.00	0.00
55	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	8			8	0.00	8			8	0.00	8			8	0.00	8			8	0.00	32	0.00	0.00
56	80141505-TS-092	GLUE STICK PASTE, 15g	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
87	80141505-TS-026	GLUE STICK PASTE, 8g	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
88	80141505-TS-133	HOTEL VENUE AND SERVICES	lot				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
88	80141505-TS-134	WEBCAM WITH TRIPOD	lot				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
89	80141505-TS-114	ID LACE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
60	80141505-TS-105	INTERACTIVE/DIGITAL WHITEBOARD	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
61	80141505-TS-117	KEY CHAINS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
62	80141505-TS-046	KEYBOARD	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
63	80141505-TS-003	LAMINATING FILM	pack	9			9	0.00	9			9	0.00	9			9	0.00	8			8	0.00	35	0.00	
64	80141505-TS-049	LAMINATING MACHINE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
65	80141505-TS-107	LAPTOP FOR CREATIVE AND TECHNICAL USE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
66	80141505-TS-108	LOGISTICS SERVICES	lot				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
67	80141505-TS-015	MEDAL AND PINS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
69	80141505-TS-034	MOBILE PHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
70	80141505-TS-118	MOBILE SLING	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
71	80141505-TS-122	MUGS / TUMBLERS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
72	80141505-TS-002	MULTIFUNCTION PRINTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
73	80141505-TS-130	NOTEBOOK WITH BALLPEN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
74	80141505-TS-030	OFFICE CHAIR	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
75	80141505-TS-033	PADLOCK, 40mm	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
76	80141505-TS-093	PADLOCK, 50mm	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
77	80141505-TS-021	PAINT	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
78	80141505-TS-132	PAPER CRAFTS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
79	80141505-TS-022	PAPER, COLORED, A4	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
80	80141505-TS-094	PAPER, LAID	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
81	80141505-TS-031	PAPER, MANILA	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
82	80141505-TS-041	PARACETAMOL	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
83	80141505-TS-006	PHOTO PAPER, MATTE	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
84	80141505-TS-095	PHOTO PAPER, SATIN	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
85	80141505-TS-113	PLANNERS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
86	80141505-TS-038	PLASTIC ENVELOPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
87	80141505-TS-017	PLASTIC FASTENER	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
88	80141505-TS-045	POVIDONE IODINE	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
89	80141505-TS-096	PROFESSIONAL WIRELESS HEADSET	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
90	80141505-TS-024	PUSH PIN	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
91	80141505-TS-109	ROUTERS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
92	80141505-TS-097	SCHOOL CHAIR	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
93	80141505-TS-012	SMART TELEVISION	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
94	80141505-TS-121	STACKABLE PEN HOLDERS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
95	80141505-TS-018	STEEL FILING CABINET	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
96	80141505-TS-048	STEEL RACK	set				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
97	80141505-TS-004	STICKER PAPER, MATTE	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
98	80141505-TS-027	STORAGE BOX, FOR LEGAL SIZE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
99	80141505-TS-110	SWITCHES OR HUB	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
100	80141505-TS-098	TABLET COMPUTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
101	80141505-TS-123	TISSUE HOLDER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
102	80141505-TS-129	T-SHIRT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
103	80141505-TS-127	UMBRELLA	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
104	80141505-TS-126	UMBRELLA (CUSTOMIZED)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
105	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY, TOWER TYPE, 650VA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
106	80141505-TS-019	VELLUM BOARD PAPER	pack	50			50	9,000.00	50			50	9,000.00	50			50	9,000.00	50			50	9,000.00	200	180.00	36,000.00
107	80141505-TS-099	VIDEO CONFERENCING CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
108	80141505-TS-040	WATER DISPENSER	unit	5			5	60,000.00				0	0.00				0	0.00				0	0.00	5	12,000.00	60,000.00
109	80141505-TS-106	WATER FILTER/PURIFIER FOR FAUCET	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
110	80141505-TS-013	WHITEBOARD	piece	15			15	37,500.00				0	0.00				0	0.00				0	0.00	15	2,500.00	37,500.00
111	80141505-TS-100	WIFI EXTENDER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
112	80141505-TS-101	WIRELESS MICROPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	

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expirable

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Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	Apr	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the year	Unit Price as of April 27, 2026	Total Amount for the year
		Monthly Quantity Requirement																						
PART I. AVAILABLE AT PS-08M (MAIN WAREHOUSE AND DEPOTS)																								
A. TOTAL																								
B. ADDITIONAL PROVISION FOR PRICE CHANGES (10% of TOTAL)																								
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								
TWO MILLION EIGHTY-SEVEN THOUSAND TWO HUNDRED THIRTY-THREE PESOS AND THIRTEEN CENTAVOS																								
PART II. OTHER ITEMS NOT AVAILABLE AT PS-08M BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES																								
Catalogue to include other products commonly purchased by government entities. Consistent with Section 4.4 of Circular Letter No. 2011-6 and 2011-6, all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which are consumed and needed in their day-to-day operations. This shall be one of the bases for the PS-CBM in expanding the Electronic																								
A. TOTAL																								
B. ADDITIONAL PROVISION FOR PRICE CHANGES (10% of TOTAL)																								
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								
TWO HUNDRED EIGHTY-THREE THOUSAND SIX HUNDRED FORTY-SIX PESOS																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Certified Funds Available / Certified Appropriate Funds Available:

CHARLES T. DE ROSALES
Accountant / Budget Officer

GILBERT C. CARREDO
Property/Supply Officer

Date Prepared:

Approved by:

DR. LAURENCE L. GARCIA
Head of Office/Agency

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2027 FORM - Other Items

AGENCY CODE/UACS: 08 07 0000000

AGENCY NAME: CEBU NORMAL UNIVERSITY

ORGANIZATION TYPE: SUC

REGION: 7

ADDRESS: OSMEÑA BLVD., CEBU CITY

CONTACT PERSON: GILBERT C. CARREDO

DESIGNATION: SUPPLY OFFICER III

EMAIL: gcarredo@cnu.edu.ph

CONTACT NUMBER: (032) 254-6813

- INTRODUCTION:** This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.
- REMINDERS:**
1. The APP-CSE 2027 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
 2. All information must be provided accurately.
 3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
 4. Upload the APP-CSE 2026 Form - Other Items through the Google Forms Link: <https://shorturl.at/adeqQ>
 5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
 6. The APP-CSE for FY 2027 must be submitted on or before August 31, 2026

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
Other Items V2																									
1	-	Colored Bond paper, Sub 20, 500 sheets, 8.5" x 13", Blue	REAM	35			35	14,000.00	35			35	14,000.00				0				0		70	400.00	28,000.00
2	-	Colored Bond paper, Sub 20, 500 sheets, 8.5" x 13", Green	REAM	60			60	24,000.00	60			60	24,000.00				0				0		120	400.00	48,000.00
3	-	Colored Bond paper, Sub 20, 500 sheets, 8.5" x 13", Pink	REAM	35			35	14,000.00	35			35	14,000.00				0				0		70	400.00	28,000.00
4	-	Colored Bond paper, Sub 20, 500 sheets, 8.5" x 13", Yellow	REAM	60			60	24,000.00	60			60	24,000.00				0				0		120	400.00	48,000.00
5	-	FASTENER, 100 pcs./box	BOX	50			50	3,842.50	50			50	3,842.50				0				0		100	75.85	7,585.00
6	-	MANILA PAPER, 100pcs./pack	pack	50			50	2,500.00	50			50	2,500.00				0				0		100	50.00	5,000.00
7	-	PHOTO PAPER, A4 size, 10 pcs./pack	pack	75			75	18,750.00	75			75	18,750.00				0				0		150	250.00	37,500.00
8	-	PLASTIC ENVELOPE, legal size	pc	40			40	2,000.00	40			40	2,000.00				0				0		80	50.00	4,000.00
9	-	PUSH PIN, 100pcs./pack	BOX	40			40	2,000.00	40			40	2,000.00				0				0		80	50.00	4,000.00
10	-	STORAGE BOX	pc	10			10	5,000.00	10			10	5,000.00				0				0		20	500.00	10,000.00
11	-	DOCUMENT SCANNER	unit	1			1	34,850.00	1			1	34,850.00				0				0		2	34,850.00	69,700.00
12	-	STEEL FILING CABINET	piece	1			1	11,000.00	1			1	11,000.00				0				0		2	11,000.00	22,000.00
13	-	PRINTER, Laser, Monochrome	unit	1			1	9,400.00	1			1	9,400.00				0				0		2	9,400.00	18,800.00
14	-	Sticker Paper, legal size, assorted	packs	50			50	7,500.00	50			50	7,500.00				0				0		100	150.00	15,000.00
15	-	PAPER, MULTICOPY A3	reams	5			5	2,000.00	5			5	2,000.00				0				0		10	400.00	4,000.00
16	-	RECEIVED DATER Self-Inking Stamp S-402 4MM	piece	5			5	2,300.00	5			5	2,300.00				0				0		10	460.00	4,600.00
17	-	3/4 LAYER DESK FILE ORGANIZER	piece	10			10	4,000.00	10			10	4,000.00				0				0		20	400.00	8,000.00
18	-	MULTIFUNCTION PRINTER	unit	1			1	28,500.00	1			1	28,500.00				0				0		2	28,500.00	57,000.00
19	-	PVC BINDER COVER, legal size	packs	10			10	5,000.00	10			10	5,000.00				0				0		20	500.00	10,000.00
20	-	Epson 001 black	toner	2			2	700.00	1			1	350.00				0				0		3	350.00	1,050.00
21	-	Epson 001 cyan	toner	2			2	500.00	1			1	250.00				0				0		3	250.00	750.00
22	-	Epson 001 yellow	toner	2			2	500.00	1			1	250.00				0				0		3	250.00	750.00
23	-	Epson 001 magenta	toner	2			2	500.00	1			1	250.00				0				0		3	250.00	750.00
24	-	Sticky Note, with sign here	pad	75			75	5,250.00	75			75	5,250.00				0				0		150	70.00	10,500.00
25	-	PAPER, CHECK bond, 8 1/2 x 14, 500sheets/ream for Transcript of Records (TOR)	ream	15			15	27,000.00	15			15	27,000.00				0				0		30	1,800.00	54,000.00
26	-	PAPER, CHECK bond, 8 1/2 x 14, 500sheets/ream for Transcript of Records (TOR)	ream	50			50	90,000.00	50			50	90,000.00				0				0		100	1,800.00	180,000.00
27	-	Notarial Seal with Adhesive	packs	50			50	10,000.00	50			50	10,000.00				0				0		100	200.00	20,000.00
28	-	Satin Ribbon, crimson	roll	25			25	12,500.00	25			25	12,500.00				0				0		50	500.00	25,000.00
29	-	Satin Ribbon, gold	roll	25			25	12,500.00	25			25	12,500.00				0				0		50	500.00	25,000.00
30	-	Customized Tape, 2" with CNU Logo and address	roll	25			25	25,000.00	25			25	25,000.00				0				0		50	1,000.00	50,000.00
31	-	CNU Flag 3x5 ft, catrina cotton, back to back, with 2 rings for rope attachment	piece	7			7	35,000.00	7			7	35,000.00				0				0		7	5,000.00	35,000.00
32	-	Philippine Flag 3x5 ft, catrina cotton, back to back with 2 rings for rope attachment	piece	7			7	35,000.00	7			7	35,000.00				0				0		7	5,000.00	35,000.00
33	-	ASEAN Flag 3x5 ft, catrina cotton, back to back with 2 rings for rope attachment	piece	7			7	35,000.00	7			7	35,000.00				0				0		7	5,000.00	35,000.00
34	-	CNU Flag 5x9 ft, fabric cotton, with 2 rings for rope attachment	piece	7			7	77,000.00	7			7	77,000.00				0				0		7	11,000.00	77,000.00
35	-	Philippine Flag 5x9 ft, fabric cotton, with 2 rings for rope attachment	piece	7	3.5		10.5	115,500.00	10.5			10.5	115,500.00				0				0		10.5	11,000.00	115,500.00
36	-	ASEAN Flag 5x9 ft, fabric cotton, with 2 rings for rope attachment	piece	7	3.5		10.5	115,500.00	10.5			10.5	115,500.00				0				0		10.5	11,000.00	115,500.00
37	-	Albatoros Deodorizer, 100 g, Lemon	pc	350	175		525	31,500.00	525			525	31,500.00				0				0		525	60.00	31,500.00
38	-	Chlorine	kg	400	200		600	78,000.00	600			600	78,000.00				0				0		600	130.00	78,000.00
39	-	Disinfection gloves (Surgical Gloves)	box	24	12		36	10,800.00	36			36	10,800.00				0				0		36	300.00	10,800.00
40	-	FURNITURE POLISH, Aerosol type, 300ml	can	120	60		180	36,000.00	180			180	36,000.00				0				0		180	200.00	36,000.00
41	-	Glass cleaner, 500 ml	bottle	120	60		180	32,400.00	180			180	32,400.00				0				0		180	180.00	32,400.00
42	-	Glass wiper, combination	pcs	36	18		54	8,100.00	54			54	8,100.00				0				0		54	150.00	8,100.00
43	-	INSECTICIDE, 600ml	can	120	60		180	36,000.00	180			180	36,000.00				0				0		180	200.00	36,000.00
44	-	Liquid deodorizer	oil	36	18		54	54,000.00	54			54	54,000.00				0				0		54	1,000.00	54,000.00
45	-	MOPHANDLE, heavy duty	piece	120	60		180	27,000.00	180			180	27,000.00				0				0		180	150.00	27,000.00
46	-	MOPHEAD, made of rayon	piece	180	90		270	40,500.00	270			270	40,500.00				0				0		270	150.00	40,500.00
47	-	Muriatic Acid	gallon	240	120		360	90,000.00	360			360	90,000.00				0				0		360	250.00	90,000.00
48	-	Push brush, plastic handle	pcs	48	24		72	21,600.00	72			72	21,600.00				0				0		72	300.00	21,600.00
49	-	RAGS, plain white cotton, 1 kilo per bundle	bundle	100	50		150	15,000.00	150			150	15,000.00				0				0		150	100.00	15,000.00
50	-	Red liquid wax	oil	60	30		90	126,000.00	90			90	126,000.00				0				0		90	1,400.00	126,000.00

NO

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\$1	-	Soray sun, 500 ml.	pcs	40	20		60	12,000.00			0	-			0			0	60	200.00	12,000.00
\$2	-	Toilet bowl brush	pc	120	60		180	27,000.00			0	-			0			0	180	150.00	27,000.00
\$3	-	ICT Office Supplies and Ink Consumables	lot	1			1	2,500,000.00			0	-			0			0	1	2,500,000.00	2,500,000.00
							0	-			0	-			0			0	0		-
A. TOTAL																			P	4,355,985.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			P	435,598.50	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																			P		
D. GRAND TOTAL (A + B+ C)																			P	4,791,583.50	
E. APPROVED BUDGET BY THE AGENCY HEADIn Figures and Words:																			FOUR MILLION SEVEN HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED EIGHTY THREE PESOS AND FIFTY CENTAVOS		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

GILBERT T. CARREDO
Supply Officer/III

Certified Funds Available / Certified Appropriate Funds Available:

CHARLOTTE M. ROSALES
Accountant / Budget Officer

Approved by:

DR. LAURENCE L. GARCIA
Head of Office/Agency