



CEBU NORMAL UNIVERSITY

Osmeña Blvd. Cebu City
TIN: 001-376-907-000



Purchase Order Supply and Procurement Office

Supplier : ICLICK SOLUTIONS	P.O. No. : 25-12-160
Address : POBLACION III, CARCAR CITY CEBU	Date : December 15, 2025
TIN : 205-010-647-000 / Philgeps no.: 664553	Mode of Procurement : SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CNU - IGP	Delivery Term : 30 calendar days upon receipt of P.O
Date of Delivery :	Payment Term : Through ADA from 5-7 days after complete delivery

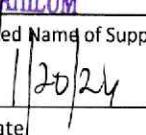
Item no.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Ballpen 0.5 mm - Blue	500	5.99	2,995.00
2	pc	Ballpen Retractable (Black)	400	6.15	2,460.00
5	ream	Bond Paper, A4 White, 70 gsm	100	166.00	16,600.00
6	pc	Clear Book, short assorted colors	100	29.99	2,999.00
9	pcs	Binder clip, 1 inch	400	1.95	780.00
10	roll	Double Sided Tape 1/2"	50	12.95	647.50
11	pc	DTR (thick paper)	500	1.50	750.00
13	pc	Expanded Long Brown Envelope	300	13.50	4,050.00
14	pc	Fastener, plastic	900	0.95	855.00
15	pc	Folder Long (White)	500	5.99	2,995.00
17	pc	Glue, multipurpose, 40gms	250	9.95	2,487.50
18	pc	Glue Stick, small, Size: 7.5mm x 182mm	400	2.75	1,100.00
19	pc	Envelope, Long, Brown	200	1.99	398.00
20	pc	ID Case, 54mmx85mm, transparent, silicone	800	8.25	6,600.00
22	meter	Manila Paper	500	4.50	2,250.00
26	pc	Pencil, lead type: No. 2 medium	300	9.50	2,850.00
30	pc	Shoe Glue, 5g	300	9.25	2,775.00
31	pc	Sharpener, 2 holes	100	1.99	199.00
32	pc	Tinfoil (Blue)	250	8.75	2,187.50
33	pc	Tinfoil (Gold)	300	8.75	2,625.00
34	pc	Tinfoil (Red)	250	8.75	2,187.50
35	pc	Tinfoil (Silver)	250	8.75	2,187.50
36	pc	World Map	50	13.75	687.50
38	pc	Band aid	600	0.99	594.00
39	pack	Cotton, 10 grams	50	7.00	350.00
40	pack	Cotton Buds, 108 tips	60	14.75	885.00
41	pc	Face Mask, 3 ply	300	1.99	597.00
42	btl	Face Powder, 25g	80	26.75	2,140.00

(Total Amount in Words)	Sixty-eight thousand two hundred thirty-two pesos only	68,232.00
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This Purchase Order shall be a legally binding contract once accepted and signed by the Supplier. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


CYREL S. MAHILUM
 Signature over Printed Name of Supplier


 Date

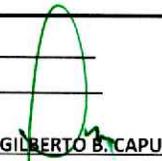
Very truly yours,


DANIEL A. ARIASO, SR., PhD, CESO II
 Signature over Printed Name of Authorized Official

SUC President III | **06 JAN 2025**
 Designation | **5:43pm**

Fund Cluster : **IGP**

Funds Available : **68,232.00**


PAOLO GILBERTO B. CAPUL
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

prepared by: fel



Certification date: 24 January 2024
 Recertification due date: 24 January 2027
 For verification of the certificate please
 Access www.wuri.org.ph Certification
 Check and type the registration number)



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