



Cebu Normal University

Osmeña Blvd. Cebu City
TIN: 001-376-907-000



Purchase Order Supply and Procurement Office

Supplier : CBII PHILIPPINES INTERNATIONAL, INC.	P.O. No. : 26-03-015
Address : 8248 2F CBII Bldg. Camachile St. San Antonio Village, Makati City	Date : March 19, 2026
TIN : 259-364-039-00000 / Philgeps no.: 201012-916013	Mode of Procurement : Public Bidding

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CNU - GSU	Delivery Term :
Date of Delivery :	Payment Term Through ADA from 5-7 days after complete delivery

Item no.	Description	Unit Cost	
		CLASS A	CLASS B
	1 LOT PROCUREMENT OF JANITORIAL SERVICES WITH PROVISION OF CLEANING SUPPLIES AND MATERIALS FOR 2026		
1	Applicable Daily Minimum Wage DOLE Wage Order No. ROVII-26 effective October 4, 2025	540.00	500.00
2	Equivalent Monthly Rate Class A = (540 x 313/12) Class B = (500 x 313/12)	14,085.00	13,041.67
3	13th Month Pay PD 851 Class A = [(540 x 313/12)/12] Class B = [(500 x 313/12)/12]	1,173.75	1,086.81
4	5-day Service Incentive Leave Class A = (540 x 5/12) Class B = (500 x 5/12)	225.00	208.33
5	Total Monthly Salary due to Janitors (item 2+ item 3 + item 4) Class A = (14,085.00 + 1,173.75 + 225.00) Class B = (13,041.67 + 1,086.81 + 208.33)	15,483.75	14,336.81
6	PhilHealth (Employer's share only) Based on PHIC 2025 Schedule of Premiums Class A = Monthly Rate (14,085.00) x 5% (rounded up)/2 Class B = Monthly Rate (13,041.67) x 5% (rounded up)/2	352.13	326.04

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Conforme:

REYNALDO M. CUEVAS
Signature over Printed Name of Supplier

Very truly yours,

DR. LAURENCE L. GARCIA
Signature over Printed Name of Authorized Official
SUC President III
Designation

und Cluster : GAA-CURRENT / STF
unds Available : 3,915,180.00 / 6,539,120.16

PAOLO GILBERTO B. CAPUL
Signature over Printed Name of Chief Accountant/Head of Accounting
Division/Unit

ORS/BURS No. : 2026-03-000232 & 2026-03-000304
Date of the ORS/BURS: March 24, 2026
Amount : 3,915,180.00 & 6,539,120.16



Purchase Order
Supply and Procurement Office

Supplier : CBII PHILIPPINES INTERNATIONAL, INC.	P.O. No. : 26-03-015
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TIN : 259-364-039-00000 / Philgeps no.: 201012-916013	Mode of Procu Public Bidding

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Item no.	Description	Unit Cost	
7	Add employer's share SSS+10.00 as EC SSS Circular No. 2024-006 effective January 1, 2025 (base rate = Item no. 2 + Item no. 4) Class A = (14,085.00 + 225.00 = 14,310.00)=1,450.00+10.00 Class B = (13,041.67 + 208.33 = 13,250.00)=1,350.00+10.00	1,460.00	1,360.00
8	Employer's Share on HDMF Contribution	200.00	200.00
9	Total Amount Due to Janitors (Item 5 + Item 6 + Item 7 + Item 8) Class A = (15,483.75+352.13+1,460.00+200.00) Class B = (14,336.81+326.04+1,360.00+200.00)	17,495.88	16,222.85
10	Administrative Overhead Margin for Janitors (Item 9 x 10%) Class A = (17,495.88 x 10%) Class B = (16,222.85 x 10%)	1,749.59	1,622.29
11	Gross Amount due to Janitors (Item 9 + Item 10) Class A = (17,495.88 + 1,749.59) Class B = (16,222.85 + 1,622.29)	19,245.47	17,845.14
12	VAT of 12% x Gross Amount due to Janitors (Item no. 11) Class A = (19,245.47 x 12%) Class B = (17,845.14 x 12%)	2,309.46	2,141.42
13	Contract Rate per month (Item 11 + Item 12) Class A = (19,245.47 + 2,309.46) Class B = (17,845.14 + 2,141.42)	21,554.93	19,986.56
14	Monthly Contract Rate per Janitor (Item no. 13) x 12 months	258,659.16	239,838.72
15	Total Number of Janitors x Contract rate for 12 months (Item no. 14) Class A: Main = 30 x 258,659.16 Class B: (Balamban - 5; Medellin - 3) 8 x 239,838.72 Total = 38	7,759,774.80	1,918,709.76
Subtotal		9,678,484.56	

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Conforme:

REYNALDO M. CUEVAS

Signature over Printed Name of Supplier

Date

Very truly yours,

DR. LAURENCE L. GARCIA

Signature over Printed Name of Authorized

SUC President III

Designation

Fund Cluster : **GAA-CURRENT / STF**

Funds Available : **3,915,140.00 / 6,539,120.16**

PAOLO GILBERTO B. CAPUL

Signature over Printed Name of Chief Accountant/Head of Accounting
Division/Unit

ORS/BURS No. : **2026-03-00232 & 2026-03-00204**

Date of the ORS/BURS: **March 24, 2026**

Amount : **3,915,140.00 & 6,539,120.16**

Prepared by: fel



Certification Date: 24 January 2024
Recertification due date: 24 January 2027
For verification of the certificate please
Access www.gcl.com (Certification
Check and type the registration number)



The WORLD UNIVERSITY RANKINGS for INNOVATION



Times Higher Education
Impact Rankings





CEBU NORMAL UNIVERSITY

Osmeña Blvd. Cebu City
TIN: 001-376-907-000



Purchase Order Supply and Procurement Office

Supplier : CBII PHILIPPINES INTERNATIONAL, INC.	P.O. No. : 26-03-015
Address : 8248 2F CBII Bldg. Camachile St. San Antonio Village, Makati City	Date : March 16, 2026
TIN : 259-364-039-00000 / Philgeps no.: 201012-916013	Mode of Procurement : Public Bidding

Gentlemen:
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Place of Delivery : CNU - GSU	Delivery Term :
Date of Delivery :	Payment Term Through ADA from 5-7 days after complete delivery

Item no.	Unit	Description	Quantity	Unit Cost	Amount
		PROVISION OF CLEANING SUPPLIES AND MATERIALS FOR 2026			
	can	Air Freshener, Aerosol type, 150g	12	187.00	2,244.00
	pc	Bathroom Deodorizer, 100g, Lemon	40	57.00	2,280.00
	pc	Broom, Soft (Walis Tambo)	20	120.00	2,400.00
	kg	Chlorine	15	130.00	1,950.00
	btl	Cleaner, Toilet Bowl and Urinal, 900-1000ml	15	166.80	2,502.00
	can	Cleanser, Scouring Powder, 350g	5	60.00	300.00
	pack	Detergent Powder, All Purpose, 1kg	15	56.90	853.50
	can	Disinfectant Spray, Aerosol type, 400g	15	150.00	2,250.00
	pack	Disinfection Gloves	2	35.00	70.00
	pc	Dust Mop 60x60, removable	15	370.00	5,550.00
	pc	Dust Pan, Rigid Non-breakable Plastic	1	50.00	50.00
	can	Furniture Cleaner, Aerosol type, 300ml	7	190.00	1,330.00
	btl	Glass Cleaner, 500ml	4	160.45	641.80
	pc	Glass Wiper, combination	3	150.00	450.00
	can	Insecticide, 600ml	1	200.00	200.00
	gal	Liquid Declogger	7	575.00	4,025.00
	btl	Liquid Hand Soap, 500ml	34	89.50	3,043.00
	unit	Mop Squeezer, heavy duty, hard plastic, 20L capacity	1		0.00
	pc	Mop Handle, heavy duty	4	130.00	520.00
	pc	Mop Head, made of rayon	4	80.00	320.00
	gal	Muriatic Acid	20	250.00	5,000.00
	pc	Push Brush, plastic handle	4	70.00	280.00
	bundle	Rags, all cotton, 1 kilo per bundle	34	90.00	3,060.00
	gal	Red Liquid Wax	1	575.00	575.00
	pc	Spray Gun, 500ml	3	59.00	177.00
	pc	Stick Broom, (walis tingting), thick size	4	25.00	100.00
	pc	Toilet Bowl Brush	6	30.00	180.00
	roll	Trash Bag, black, XL, 10 pcs/roll	180	50.00	9,000.00
	roll	Trash Bag, black, XXL, 10 pcs/roll	180	85.00	15,300.00
		Total Cost per month			64,651.30
		Total Cost in One (1) year			775,815.60
		Procurement of Janitorial Services			9,678,484.56
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(Total Amount in Words)	Ten million four hundred fifty-four thousand three hundred and 16/100 pesos only	10,454,300.16
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Signature over Printed Name of Authorized Official

SUC President III

Designation

Fund Cluster : GAA-CURRENT	STF	ORS/BURS No. : 206-03-000232 4 2026-03-000004
Funds Available : 3,915,180.00 / 6,539,120.16	PAOLO GILBERTO B. CAPUL	Date of the ORS/BURS: March 04 2026
Signature over Printed Name of Chief Accountant/Head of Accounting	Division/Unit	Amount : 3,915,180.00 4 6,539,120.16

prepared by: fel



Certification Date: 24 January 2024
Accreditation valid until: 24 January 2027
For verification of the certificate please
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Times Higher Education Impact Rankings



SDF-COA-517-016-01