

Republic of the Philippines

CEBU NORMAL UNIVERSITY

Osmeña Blvd., Cebu City, 6000, Philippines



Office for Internationalization

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CNU FOREIGN TRAVEL RECOMMENDATION FORM

Travel associated with Academic Units must obtain approval signed by the Dean, with the recommendation from the Director for Internationalization and the Vice-President for Academic Affairs and Internationalization. Travel abroad for 30 days or longer will require approval from the Board of Regents.

Name of Traveler		Date of Application	
Faculty Non-teaching Staff	Student		
Department/College/Unit			
Dates of Travel: (mm/dd/yy)to (mm/dd		/y)	
Destination:			
Emergency Contact Person:		Phone:	
Purpose of Trip:			
Study Leave	_ Seminar/Training	Meetings	
Site Visit	_ Personal Leave	Conduct Re	search / Field Study
Paper Presentation Name of Con	ference		
Attend Conference Name of Conf			
Contest Participation Name of Co	ontest		
How are you funding this trip? University Funds: External Grant: Personal			
Applicant's Signature		_ Date _	
Dean / Immediate Head's Signature		_ Date _	
VP-AAI / VP-AFEA's Signature		_ Date _	
Foreign Travel Actions Recom	mended Deferred		
Recommending Officer (IRO)DR. JANI	ET A. MANANAY	Date _	
Office OFFICE FOR INTERNATIONALIZ	ZATION		







