



Office for Internationalization

Email: international.linkages@cnu.edu.ph | Website: www.cnu.edu.ph

CNU FOREIGN TRAVEL RECOMMENDATION FORM

Travel associated with Academic Units must obtain approval signed by the Dean, with the recommendation from the Director for Internationalization and the Vice-President for Academic Affairs and Internationalization. Travel abroad for 30 days or longer will require approval from the Board of Regents.

Name of Traveler _____ Date of Application _____

Faculty _____ Staff _____ Student _____

Department/College/Unit _____

Dates of Travel: (mm/dd/yy) _____ to (mm/dd/yy) _____

Destination: _____

Emergency Contact Person: _____ Phone: _____

Purpose of Trip:

- Study Leave Seminar/Training Meetings
 Site Visit Personal Leave Conduct Research / Field Study
 Paper Presentation | Name of Conference _____
 Attend Conference | Name of Conference _____
 Contest Participation | Name of Contest _____

How are you funding this trip?

- University Funds: _____
 External Grant: _____
 Personal

Applicant's Signature _____ Date _____

Dean / Immediate Head's Signature _____ Date _____

VP-AAI / VP-AFEA's Signature _____ Date _____

Foreign Travel Actions Recommended Deferred

Recommending Officer (IRO) DR. JANET A. MANANAY Date _____

Office OFFICE FOR INTERNATIONALIZATION



Certification Date: 1 February 2021
 Recertification due date: 24 January 2024
 For verification of the certificate please access www.gcl-intl.com (Certification check and type the registration number)

