



Republic of the Philippines
CEBU NORMAL UNIVERSITY
Osmeña Blvd. Cebu City, 6000 Philippines



Office of the Bids and Awards Committee
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INVITATION FOR NEGOTIATED PROCUREMENT FOR TWO-FAILED BIDDINGS

Procurement of Petroleum, Oil and Lubricant Products at Retail Pump Price for CNU Main, Balamban and Medellin Campus

1. The *Cebu Normal University (CNU)*, through the *General Appropriations Act of 2024 & Special Trust Fund* intends to apply the sum of *One Million Two Hundred Thirty-Three Thousand Six Hundred Eighty Pesos (P 1,233,680.00)* for the Procurement of Petroleum, Oil and Lubricant Products at Retail Pump Price for CNU Main, Balamban and Medellin Campus.
2. The CNU Bids and Award Committee (BAC) now invites technically, legally, and financially capable suppliers for the said project.
3. The Procurement procedures for this requirement is Negotiated Procurement for Two-Failed Bidding pursuant to Section 53.1 of 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline to the BAC and which would meet the minimum technical specifications required.

4. The interested bidders may obtain further information from the BAC Secretariat at the address given below from 06 March 2024 to 13 March 2024, Monday to Friday, 8:00 AM to 5:00 PM.
5. The CNU-BAC will hold a Negotiation Meeting on **March 11, 2024 at 1:30 PM** at **BAC Office, Room 203 2nd Floor Administration Building, Cebu Normal University, Osmeña Boulevard, Cebu City**, which shall be open to prospective bidders.
6. Two (2) copies of the proposals (one original and one copy) must be submitted to the CNU-BAC which must be duly received by the CNU-BAC Secretariat through manual submission at the office address indicated below on or before **1:00 PM of March 13, 2024**. Late submission shall not be accepted.

7. The Opening of Negotiation Documents or Proposals shall be on **1:30 PM of March 13, 2024.**
8. Interested bidders shall submit the following documents in sealed envelopes, labeled as “Negotiated Procurement for Two-Failed Biddings”, with the title of the procurement project, name of the bidder, address, the contact details of the bidder, addressed to the CNU-BAC.

A. Eligibility and Technical Documents

- a) Valid PhilGEPS Registration Certificate (Platinum Membership), including the Annex/es;
- b) Statement of Bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid. For this purpose, the definition of similar contracts shall refer to Supply of Petroleum, Oil and Lubricant Products (POL) which shall be completed within the last 5 years prior to the date of submission of the best and final offer.
- c) Bid Security in any of the following form as prescribed under the 2016 revised IRR of RA 9184:
 - i. In case of cash, Manager’s Check, Bank Guarantee (2% of the ABC or PhP 24,673.60)
 - ii. In case if Surety Bond, submit also a certification issued by the Insurance Commission or Original Copy Notarized Bid Securing Declaration (5% of the ABC or PhP 61,684.00)
 - iii. Bid Securing Declaration.
- d) Conformity with the Schedule of Requirements (Annex “A”);
- e) Conformity with the Technical Specifications (Annex “B”);
- f) Notarized Omnibus Sworn Statement (OSS) supported with Notarized Secretary’s Certificate in case of a corporation or cooperative; in case of partnership or single proprietorship, the bidder shall submit Special Power of Attorney executed by the partners or single proprietorship; whichever is applicable.

In case of Joint Venture, Special Power of Attorney shall be submitted by all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- g) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

B. Financial Documents

- h) Bid Form
 - i) Price Schedule
9. The Special Conditions of the Contract (Annex “C”) shall form part of the contract. Other conditions of the contract shall be governed by the implementation of the rules and regulations of RA 9184 and other related and applicable laws.
10. The Head of the Procuring Entity reserves the right to reject any and all Bids, declare failure of bidding, or not award the contract in accordance with Section 41 of the 2016 revised Implementing Rules and Regulations.


For further information, please refer to:

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cnubacsec@gmail.com
(+63 32) 254 1452 local 141 or 125*

11. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph
www.cnu.edu.ph

Issued this 6th day of March 2024.



Dr. JOSEPH ELVIR C. TUBILAN
BAC Chairperson