



## REQUEST FOR QUOTATION

CANVASS No. : 23-11-928

Advertisement No.

Purchase Request No. 23-11-928

Name of Supplier/Company :

Company Address/Tel./Fax#..:

Philgeps Registration No. :

BIR Tin No. :

DBP Bank Account(No Bank Charge):

If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than November 29, 2023.

**HONEY GRACE M. IRIZARI**

Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	Buffet Meals on December 14, 2023		
			Inclusive of		
			> Lunch w/ am snacks for 600 pax		
			(1 appetizer, 5 main dishes, 1 dessert, rice and 1 round soft drinks)		
			> pm snacks for 300 pax		
			(1 sandwich or any to go snack item, 1 water, 1 softdrink or any bottled juice)		
			> Dinner for 300 pax		
			(1 appetizer, 5 main dishes, 1 dessert or fruit platter, rice, 1 round of softdrink)		
			> able to provide the following:		
			Lunch Set up		
			a. buffet set up w/ center piece		
			b. uniformed waiters		
			c. monoblock chairs w/ cover for regular guest ;		
			tiffany chairs for VIP guests		
			d. water goblets and wine glass (tuba) for VIP guest		
			e. dinning table with simple flower centerpiece		
			Dinner Set up		
			a. buffet set up w/ center piece		
			b. uniformed waiters		
			c. chairs w/ cover		
			d. dinning table with simple flower centerpiece		

**NOTE :**

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

Canvasser Signature

Printed Name / Signature  
of Supplier / Contractor

Date

SDF-USO-206-003-01



Certification Date: 1 February 2021  
 Recertification Due date: 24 January 2024  
 For verification of the certificate please access: [www.ukas.com](https://www.ukas.com) (Certification check and type the registration number)



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