

Republic of the Philippines Cebu Normal University

Osmeña Blvd., Cebu City,6000, Philippines



Procurement Unit

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CANVASS No .: Advertisement No	23-10-848	REQUEST FOR QUOTATION Name of Supplier/Company: Company Address/Tel./Fax#.:
Purchase Request No.	BIR Tin No.	The state of the s
		If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than November 10, 2023.

Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	USE OF FUNCTION ROOM WITH FOOD MEALS		
			>2 days training-workshop (November 28-29, 2023); 35 pax		
			>Function room with aircondition and good internet		
			>overhead projectors and extension outlets		
			>Food meals for the participants (inclusive of AM and PM		
			snacks with free-flowing coffee and water & Buffet Lunch with		
			4 courses menu, 1 dessert, rice and drink)		
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		date of the same o			

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- 2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- CALENDAR DAYS. 3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _
- 4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
- 5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Printed Name / Signature of Supplier / Contractor
or Supplier / contractor
Date

Canvasser Signature

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