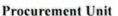


Republic of the Philippines

Cebu Normal University

Osmeňa Blvd., Cebu City 6000, Philippines





Procurement Unit

Temporary Email: irizarih@cnu edu ph

		Website, www.cnu.edu.ph	
CANVASS No .: Advertisement No. Purchase Request No.	23-10-826	REQUEST FOR QUOTATION Name of Supplier/Company: Company Address/Tel./Fax#.: Philgeps Registration No. BIR Tin No. DBP Bank Account(No Bank Charge):	
		If none DBP Bank Account, Charges May App	oly to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 31, 2023.

HONEY GRACE M. IRIZARI Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	Full board meals and conference venue only		
	-	101	for 25 participants (November 28-30, 2023)		
-			25 pax x 3 days		
			>Managed buffet breakfast w/ one round of drink		
			> Morning Snack with one round of drink		
			>Managed buffet lunch with one round of drink		
			>Afternoon snack with one round of drink		and the same
			>Managed buffet dinner with one round of drink		
			>free flowing coffee		
			>Projector		
			>Use of function room from 8-12 hours		
			> Provision of lobby signage		
			>Podium with microphones		
			>Provision of white board with marker and eraser		
			>Water station		
			>Registration Table		
			>Extension outlets		
			>Free use of WIFI @ the function room		
			>Atleast 100mbps internet speed		
			>DOT Accredited establishment with rating classification: 3 star		
	1	lot	Hotel Accommodation with meals for the Resource Speakers		
			2 pax x 3 nights		
			> 2 rooms	where we will see the party	
			>Check in date: November 27, 2023		
			>Check out date: November 30, 2023		

-		-	_	
•	re		-	-

	DEL TYERY	DEDIOD	IC WITHIN	CALENDAR I	DAVE
1	DELIVERY	PERIOD	IS WITHIN	CALENDAR	JAID.

- 2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _ _ CALENDAR DAYS.
- 4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
- 5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

	Printed Name / Signature of Supplier / Contractor
Canvasser Signature	
	Date

SDF-USO-206-003-01





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