



Office of the University President
Telephone No.: (+63 32) 253 6211/253-9611
Email: pres@cnu.edu.ph
Website: www.cnu.edu.ph

NOTICE TO PROCEED

October 27, 2023

Ms. JULITA M. CONCEPCION

Company President
Fastbooks Educational Supply, Inc.
1239 Instruccion Street
Brgy. 514 Zone 51, Sampaloc
Manila

Madam:

The attached Contract Agreement/Purchase Order having been approved, notice is hereby given to **Fastbooks Educational Supply, Inc.**, that delivery may proceed for the One Hundred Ninety-eight (198) titles/books in the Procurement of Books for CNU Main Library Bid No. 23-05-385, effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Cebu Normal University.

Very truly yours,


Dr. DANIEL A. ARIASO SR., PhD, CESO II
University President *ky*

I acknowledge receipt of this Notice on _____
Name of the Representative of the Bidder: November 3, 2023
Angelo Raretka
Authorized Signature: _____
[Signature]