



## REQUEST FOR QUOTATION

**CANVASS No. :** 23-10-748      **Name of Supplier/Company :** \_\_\_\_\_  
**Advertisement No.** \_\_\_\_\_      **Company Address/Tel./Fax#.** \_\_\_\_\_  
**Purchase Request No.** 23-10-748      **Philgeps Registration No.** : \_\_\_\_\_  
**BIR Tin No.** : \_\_\_\_\_  
**DBP Bank Account(No Bank Charge):** \_\_\_\_\_  
**If none DBP Bank Account, Charges May Apply to Suppliers Account**

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 12, 2023.

**HONEY GRACE M. IRIZARI**  
 Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	47	unit	SWIVEL CHAIR, SEAT SHELL, WITH WHEELS WEIGHT CAPACITY; 110KG (243 lbs.) Width: 67 cm ( 26 3/8") Depth: 67 cm ( 26 3/8") Height: 90 cm (35 3/8") Seat Width: 43 cm ( 16 7/8") Seat Depth: 44 cm ( 17 3/8") Min. Seat Height: 45 cm (17 3/4") Max. Seat Height: 57 cm (22 1/2") Materials: Seat Polypropylene, Nuts Steel, Galvanized		

**NOTE :**

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

\_\_\_\_\_  
**Printed Name / Signature of Supplier /Contractor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Canvasser Signature**

**SDF-USO-206-003-01**



Certification Date: 1 February 2021  
 Recertification due date: 24 January 2024  
 For verification of the certificate please access [www.gcl-intl.com](http://www.gcl-intl.com) (Certification check and type the registration number)

