Republic of the Philippines
Cebu Normal University
Osmeña Blvd., Cebu City 6000, Philippines
Procurement Unit
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Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No .: 23-08-640
Advertisement No. _____
Purchase Request No. 23-08-640

Name of Supplier/Company : _____
Company Address/Tel./Fax#.: _____
Philgeps Registration No. : _____
BIR Tin No. : _____
DBP Bank Account(No Bank Charge): _____
If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than September 13, 2023.

HONEY GRACE M. IRIZARI
Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	100	set	**Customized Notebook and Ballpen with CN Logo**		
			Solid Hard Cover Customized Notebook		
			A5 size		
			with CNU and CN Logo		
			Cover Color: Green		
			80-90 pages with 90 gsm paper		

NOTE :

1. DELIVERY PERIOD IS WITHIN_____CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

_____
Printed Name / Signature of Supplier /Contractor

_____
Canvasser Signature

_____
Date

SDF-USO-206-003-01

GCL INTERNATIONAL ISO 9001 5945 UKAS
Registration No. 52Q18778
Certification Date: 1 February 2021
Recertification due date: 24 January 2024
For verification of the certificate please access www.gcl-intl.com (Certification check and type the registration number)
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