



Republic of the Philippines
Cebu Normal University

Osmeña Blvd., Cebu City, 6000, Philippines

Procurement Unit

Telephone No.: (+63 32) 254-6813

Temporary Email: irizarih@cnu.edu.ph

Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No. : 23-06-515
Advertisement No. _____
Purchase Request No. 23-06-515

Name of Supplier/Company : _____
Company Address/Tel./Fax#.: _____
Philgeps Registration No. : _____
BIR Tin No. : _____
DBP Bank Account(No Bank Charge): _____

If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 7, 2022.

HONEY GRACE M. IRIZARI
Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	2	units	Paper Shredder (Heavy Duty) For Office of the Board and University use >Automatic shredding up to 150 sheets >Separate cutting unit and bin for CD's / DVD's Technical data: >Feed opening: 220mm >Shredd size: 4 x 10mm cross cut >Security Level (DIN 66399): P- 4 >Sheet capacity (70 g/m2 80 g/m2): 615 >Can also destroy : credit cards >Volume shred bi: 30 Liters >Weight: 14.5 kg >Lifetime free service warranty >Power: 230V / 50Hz / 1-200W		

NOTE :

1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Canvasser Signature

Printed Name / Signature
of Supplier / Contractor

Date

SDF-USO-206-003-01



Certification Date: 1 February 2021
Recertification due date: 24 January 2024
For verification of the certificate please access www.gcl-uk.com (Certification check and type the registration number)



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