



CANVASS No.: 23-05-456  
Advertisement No. \_\_\_\_\_  
Purchase Request No. 23-05-456

### REQUEST FOR QUOTATION

Name of Supplier/Company: \_\_\_\_\_  
Company Address/Tel./Fax#: \_\_\_\_\_  
Philgeps Registration No. : \_\_\_\_\_  
BIR Tin No. : \_\_\_\_\_  
DBP Bank Account(No Bank Charge): \_\_\_\_\_  
If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than June 8, 2023.

**HONEY GRACE M. IRIZARI**

Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	2023 Mid-Year Performance Evaluation and Planning		
			Hotel Accommodation, Meals and Venue for 60 pax		
			Check In: June 20, 2023; Check Out: June 22, 2023 - 2 days & 2 nights		
			For Room Accommodation: 60 pax x 2 nights(Double Occupancy)		
			For Use of Function Hall: 60 pax x 2 days		
			(Breakfast, AM & PM Snacks, Lunch and Dinner)		
			>Double Occupancy Rooms		
			>Full Board use of function room with podium and microphone		
			>Breakfast w/ 1 round drink for all check-in guests (June 21-22, 2023)		
			>Morning snack w/ 1 round drink (2 days) June 21-22, 2023		
			>Afternoon snack w/ 1 round drink (2 days) June 21-22, 2023		
			>Lunch with 1 round drink and 5 course meal (2 days) June 21-22, 2023		
			>Dinner with 1 round drink and 5 course meal (2 days) June 20-21, 2023		
			Additional Requirements:		
			>Free use of projector with Projector Screen with 5,000 Lumens and Cord Splitter		
			>With extension cords and 2 microphones and other technical tools		
			>Provision of Lobby Signage		
			>Function room: Can accommodate 60 pax -Banquet>Room area: 30 m²/366 ft²		
			>4 star function room and accommodation		
			>Provision of Registration table		
			>Water Station and free flowing coffee		
			>Fast Internet Speed of at least 20 Mbps internet bandwidth		
			>Free use of WIFI at the function room and guests room		
			>Well lit, well ventilated and spacious function room		
			>Free use of dry/steam Iron for clothes (1 per room)		
			>With hot and cold shower for all rooms		
			>With individual room slippers		
			>AWAY FROM THE NOISE AND HUSTLE IN CEBU CITY		
			>Adequate and free parking area		
			>Hotel Location: At least 24 km from Cebu Normal University		

**NOTE :**

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
  2. WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
  4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
  5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.
- After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

Canvasser Signature

Printed Name / Signature  
of Supplier / Contractor

Date



Certification Date: 1 February 2021  
Recertification due date: 24 January 2024 For  
verification of the certificate please access  
[www.gcl-uk.com](http://www.gcl-uk.com) (Certification check and type  
the registration number)

SDF-USO-206-003-01







Republic of the Philippines  
**Cebu Normal University**  
Osmeña Blvd., Cebu City, 6000, Philippines

**Supply Office**  
Telephone No.: (+63 32) 254 1452 loc. 131  
Email: supplyofficer@cnu.edu.ph  
Website: www.cnu.edu.ph

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Focal Person for Procurement Activities

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
			Continuation....		
			Menu Choices:		
			June 21, 2023 - Lunch (Day 1):		
			Main Course: Korean Soy Honey Chicken, Stir-fry Chopsuey, Lechon Kawali and Plain rice;		
			Soup: Pochero de Cordova		
			Dessert: Casava Cake		
			Drink: Juice or Soda		
			June 22, 2023 - Lunch (Day 2):		
			Main Course: Pancit Canton, Sprout Rolls, Parmesan Crusted Chicken and Plain Rice		
			Soup: Miso Shrimp Sinigang		
			Dessert: Mixed Fruits		
			Drink: Juice or Soda		
			June 20, 2023 - Dinner (Day 1):		
			Main Course: Crispy Lechon Chicken, Cajun Rub Pork Loin, Hungarian Gambas and Plain Rice		
			Soup: Sinigang na baboy;		
			Dessert: Mango Lingo		
			Drink: Juice or Soda		
			June 21, 2023 - Dinner (Day 2):		
			Main Course: Pork Shanghai, Adobong baboy, chopsuey, sweet and sour fish and Plain Rice		
			Soup: Chicken Soup		
			Dessert: Fresh Fruits		
			Drink: Juice or Soda		
			Choice of Snacks: Turon de Langka, Glazed Donut, Cinnamon Rolls, Tuna Sandwich with Fries		
			Drink: Juice or Soda		

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