



Republic of the Philippines
Cebu Normal University

Osmeña Blvd., Cebu City, 6000, Philippines

Supply Office

Telephone No.: (+63 32) 254 1452 loc. 131

Email: supplyofficer@cnu.edu.ph

Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No. : 23-03-258

Advertisement No. _____

Purchase Request No. _____

23-03-258

Name of Supplier/Company : _____

Company Address/Tel./Fax#.: _____

Philgeps Registration No. : _____

BIR Tin No. _____

DBP Bank Account(No Bank Charge): _____

If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than April 26, 2023

DIOSDADO B. CENIZA
Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	3	pcs	Chair, Clerical, No Arm, with wheels and backrest, swivel, Leatherette, color: black		
	10	pcs	Filing Cabinet, Mobile pedestal, 3 drawers with 1 central lock, 1 Pen Tray and 1 File Divider, any color available		

- NOTE :**
- DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
 - WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 - PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
 - BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
 - THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Canvasser Signature

Printed Name / Signature of Supplier /Contractor

Date



Certification Date: 1 February 2021
Recertification due date: 24 January 2024 For verification of the certificate please access www.gcl-inf.com (Certification check and type the registration number)

SDF-USO-206-003-01

