



Republic of the Philippines
Cebu Normal University

Osmeña Blvd., Cebu City, 6000, Philippines

Supply Office

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Email: supplyofficer@cnu.edu.ph

Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No. : 23-03-300

Advertisement No. _____

Purchase Request

No.

23-03-300

Name of Supplier/Company : _____

Company Address/Tel./Fax#: _____

Philgeps Registration No. : _____

BIR Tin No. _____

DBP Bank Account(No Bank Charge): _____

If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than April 7, 2023.

DIOSDADO B. CENIZA

Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	Use of Function room with food meals (AM Snacks, Lunch, PM Snacks, Dinner)- 240 pax		
			>function room with aircondition and good internet connection, overhead projectors and extension outlets, PA system, whiteboard, working space for the break-out sessions, welcome tarpaulin, writing pads with pencil		
			>food meals for the participants inclusive of AM and PM snacks with free flowing coffee and buffet lunch and dinner with 4 courses menu, 1 dessert, rice and drink		
			Dates:		
			CAS: April 12-14, 2023 - 45 pax		
			CTE: April 19-21, 2023 - 30 pax		
			EAIL: April 17,2023 - 15 pax		
	1	lot	Hotel Accommodation for the resource speakers inclusive of breakfast, lunch, dinner, AM and PM Snacks		
			>6 single bedroom		
			>Check-in April 11, 2023 check out April 15 in the morning for 2 pax x 4 nights		
			>Check-in April 12, 2023 check-out April 15, 2023 in the morning for 1 pax x 3 nights		
			>Check-in April 13, 2023 check out April 16,2023 in the morning for 1 pax x 3 nights		
			>Check-in April 19, 2023, check out April 22, 2023 in the morning x 2 pax x 3 nights		

NOTE :

1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Printed Name / Signature
of Supplier / Contractor

Canvasser Signature

Date



Certification Date: 1 February 2021
 Recertification due date: 24 January 2024 For verification of the certificate please access www.gcl-int.com (Certification check and type the registration number)

SDF-USO-206-003-01

