



Republic of the Philippines  
**Cebu Normal University**  
 Osmeña Blvd., Cebu City, 6000, Philippines

**Supply Office**  
 Telephone No.: (+63 32) 254 1452 loc. 131  
 Email: supplyofficer@cnu.edu.ph  
 Website: www.cnu.edu.ph

**REQUEST FOR QUOTATION**

CANVASS No. : 23-02-169  
 Advertisement No. \_\_\_\_\_  
 Purchase Request No. 23-02-169

Name of Supplier/Company : \_\_\_\_\_  
 Company Address/Tel./Fax#.: \_\_\_\_\_  
 Philgeps Registration No. : \_\_\_\_\_  
 BIR Tin No. : \_\_\_\_\_  
 DBP Bank Account(No Bank Charge): \_\_\_\_\_  
 If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 28, 2023.

*[Signature]*  
**DIOSDADO B. CENIZA**  
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	Hotel Accommodation with full board meal - 25 pax and 3 nights (inclusive of AM snacks, Lunch-1, appetizer, 4 main dishes, PM snacks)		
			>12 double bedroom (check in on March 28,2023 and check out on March 31,2023 in the morning)		
			>1 single bedroom (check in on March 28,2023 and check out on March 31,2023 in the morning)		
			>free-flowing coffee		
			>free-flowing water		
			>free use of function room		
			>overhead projectors		
			>free use of amenities		
			>extension outlets		
			Breakfast: 3 meals		
			Lunch: 3 meals		
			Dinner: 3 meals		

**NOTE :**

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

\_\_\_\_\_  
**Canvasser Signature**

\_\_\_\_\_  
**Printed Name / Signature of Supplier / Contractor**

\_\_\_\_\_  
**Date**



Certification Date: 1 February 2021  
 Recertification due date: 24 January 2024 For verification of the certificate please access [www.gcl-intl.com](http://www.gcl-intl.com) (Certification check and type the registration number)

**SDF-USO-206-003-01**



Registration No. 52Q18778