



Republic of the Philippines
Cebu Normal University
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Supply Office
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REQUEST FOR QUOTATION

CANVASS No. : 23-02-162
 Advertisement No. _____
 Purchase Request No. 23-02-162

Name of Supplier/Company : _____
 Company Address/Tel./Fax#.: _____
 Philgeps Registration No. : _____
 BIR Tin No. : _____
 DBP Bank Account(No Bank Charge): _____
 If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than March 3, 2023.

DIOSDADO B. CENIZA
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	Full Colour Multi-Function Printer / Copier / Scanner		
			All in One		
			>Ethernet Connectivity		
			>Wireless Connectivity		
			>Mobile Printing and Scanning		
			>Duplexing, Archiving, Electronic Sorting and Document Finishing Features		
			>Continuous Output speed of 20ppm		
			>intel atom Processor Apollo lake 1.3 GHz		
			>Automatic Reversed Document Feeder (120ipm Simplex 240ipm Duplex) with 100 sheets capacity		
			>HDD standard 320GB		
			>Memory Standard 2GB		
			>Wide range Paper Handling Flexibility		
			paper size: A3 : 11inch x 17inch		
			SRA3: 12 inch x 18 inch; Banner/Poster Type 12inch x 49inch		
			>Android based 10.1 inch smart Operational Panel (Titable)		
			>Human Detection Motion Sensor for automatic warm-up procedure		
			>Digitally Signed PDF Format and single page to Multiple Page PDF/A format		

- NOTE :**
1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
 2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
 4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
 5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

 Canvasser Signature

 Printed Name / Signature of Supplier /Contractor

 Date



Certification Date: 1 February 2021
 Recertification due date: 24 January 2024 For verification of the certificate please access www.gcl-intl.com (Certification check and type the registration number)

SDF-USO-206-003-01

