



**Office of the University President**

Telephone No.: (+63 32) 253 6211 / 253-9611

Email: [pres@cnu.edu.ph](mailto:pres@cnu.edu.ph)

Website: [www.cnu.edu.ph](http://www.cnu.edu.ph)

**NOTICE TO PROCEED**

February 15, 2023

**ROGELIO BELEN, Jr.**  
Assistant Vice-President - CBO  
LSERV Corporation  
Unit 2-509 Oakridge IT Center 2  
Oakridge Business Park  
880 A. S. Fortuna Street, Banilad  
Mandaue City

**Sir:**

The attached Contract Agreement having been approved, notice is hereby given to **LSERV Corporation**, that services may proceed on the **One Lot Twelve (12) Months Contract to Provide Clerical and General Services with a 6-Day Work per Week from January to December 2023** with **Bid No. 22-10-873** effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Cebu Normal University.

Very truly yours,

**Dr. FILOMENA T. DAYAGBIL**  
Officer-in-Charge  
Office of the University President

I acknowledge receipt of this Notice on

FEBRUARY 17, 2023

Name of the Representative of the Bidder:

ROGELIO V. BELEN JR.

Authorized Signature:



Certification Date: 1 February 2021  
Recertification due date: 24 January 2024  
For verification of the certificate please access [www.gcl-intl.com](http://www.gcl-intl.com) (Certification check and type the registration number)

