



Republic of the Philippines  
**Cebu Normal University**  
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**Supply Office**  
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**REQUEST FOR QUOTATION**

CANVASS No. : 23-02-130  
 Advertisement No. \_\_\_\_\_  
 Purchase Request No. 23-02-130

Name of Supplier/Company : \_\_\_\_\_  
 Company Address/Tel./Fax#.: \_\_\_\_\_  
 Philgeps Registration No. : \_\_\_\_\_  
 BIR Tin No. : \_\_\_\_\_  
 DBP Bank Account(No Bank Charge): \_\_\_\_\_  
 If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 16, 2023.

**DIOSDADO B. CENIZA**  
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	100	lot	Printing Services of CNU FOI Manual max. of 40 pages including cover full color cover and inside pages full color glossy cover C2S 200 inside pages matte coated 70 color 414 soft copies and content to be provided embossed front cover perfect binding design and layout of cover and pages		
	100	lot	Printing Services of CNU PIO Manual max. of 50 pages including cover full color cover and inside pages full color glossy cover C2S 200 inside pages matte coated 70 color 414 soft copies and content to be provided embossed front cover perfect binding design and layout of cover and pages		

- NOTE :**
1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
  2. WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
  4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
  5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

\_\_\_\_\_  
 Canvasser Signature

\_\_\_\_\_  
 Printed Name / Signature  
 of Supplier / Contractor

\_\_\_\_\_  
 Date



Certification Date: 1 February 2021  
 Recertification due date: 24 January 2024 For  
 verification of the certificate please access  
[www.gcl-intl.com](http://www.gcl-intl.com) (Certification check and type  
 the registration number)

**SDF-USO-206-003-01**

