



Republic of the Philippines
Cebu Normal University

Osmeña Blvd., Cebu City, 6000, Philippines

Supply Office

Telephone No.: (+63 32) 254 1452 loc. 131

Email: supplyofficer@cnu.edu.ph

Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No.: 23-02-119 Name of Supplier/Company: _____
 Advertisement No. _____ Company Address/Tel./Fax#.: _____
 Purchase Request 23-02-119 Philgeps Registration No. : _____
 BIR Tin No. : _____
 DBP Bank Account(No Bank Charge): _____
 If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 15, 2023.

DIOSDADO B. CENIZA
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	Full Colour Multi-Function Printer /Copier / Scanner All-In-One with free One(1) set of Toner Black, Cyan, Magenta and Yellow *Free of Charge: Initial consumables and Machine Cabinet *Lifetime Free Service and Regular Free Preventive Check-up Ethernet Connectivity * Wireless Connectivity Mobile printing and Scanning *Scanned documents can be forwarded to email, ED cards, Flash Drive; save to a network location;*Duplex, Archiving, Electronic Sorting , and Documents Finishing features *Continuous Output Speed of 25ppm * Warm up Time of 21sec * Automatic Reverse Single Pass Documents Feeder (120ipm Simplex/ 240ipm Duplex) with 220 sheets capacity * User Authentication * watermarks * Encrypted Protection *Hard Drive Data Overwrite *HDD Standard 320GB *Memory Standard 2GB *Printing Capability of Full-bleed A3 images complete with print marks onto SRA3 Media *Wide-Range Paper Handling Flexibility Paper Size: B6, B5,B4;A5;A4; A3:11in x17 in; SRA3: 12in x 18in; Banner/ poster Type: 12in x 49in; and envelopes * Andriod based 10.1 Inch Smart Operation Panel(Tilttable) *Human Detection Motion sensor for authomatic warp-up procedure *security feature include: Data Overwriter security System (DOSS); HDD Encryption; User Codes; SNMP v3 Support; Locked print; 802.1x wired Authentication; Quota Setting/Accounting Limit; *Digitally signed PDF Format and single page to Multiple page PDF / A Format		

- NOTE :**
1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
 2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
 4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
 5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.
- After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

Canvasser Signature

Printed Name / Signature of Supplier / Contractor

Date



Certification Date: 1 February 2021 Recertification due date: 24 January 2024 For verification of the certificate please access www.gcl-intl.com (Certification check and type the registration

SDF-USO-206-003-01

