



Republic of the Philippines
Cebu Normal University

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Supply Office

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REQUEST FOR QUOTATION

CANVASS No. : 23-02-116
 Advertisement No. _____
 Purchase Request 23-02-116

Name of Supplier/Company : _____
 Company Address/Tel./Fax#.: _____
 Philgeps Registration No. : _____
 BIR Tin No. : _____
 DBP Bank Account(No Bank Charge): _____

If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 17, 2023.

DIOSDADO B. CENIZA
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	HIGH SPEED HEAVY DUTY SCANNER WITH SOFTWARE High Speed Automatic Document Feeder Scanner Speed: Black-and-white/ grayscale / color: up to 70ppm/ 140ipm at 200 and 300 dpi Capacity: Up to 10,000 pages per day Electronic Watermark for document security Output: Scan to MS Excel, MS Word, Single and Multipage TIF, PDF, PDF Archive and Searchable PDF Software: Perpetual License Professional Software Unlimited users find and view for retrieval, Unlimited metadata/index capture, OCR, OMR, Barcode, Lookup database, Manual data entry up to 999 fields. Unlimited Thin Client, browser-based indexing, Smart Touch Button Scanning, Perfect Page Dimensions: Weight:3.3kg (7.2lbs.) Depth: 204 mm (8.0in), not including input tray and output tray Width: 312mm (12.3in) Height: 182.5mm (7.2in), not including input tray Depth with input tray 269mm (10.6in) Height with input tray 231.6 mm (9.1in) After sales support: 12 months factory warranty 12 months support for scanner and software, onsite service, Parts and labor Lifetime support , sub dealer not allowed Direct support from the Manufacturer w/ certification that the dealer has direct support the manufacturer 3 years consumables availability Actual demo of the product prior to the award of the bidding		

NOTE :

1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

 Canvasser Signature

 Printed Name / Signature
 of Supplier / Contractor

 Date



Certification Date: 1 February 2021 Recertification
 due date: 24 January 2024 For verification of the
 certificate please access www.gci-intl.com
 (Certification check and type the registration

SDF-USO-206-003-01



Registration No. 52Q18778