



# Cebu Normal University

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## Supply Office

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### REQUEST FOR QUOTATION

CANVASS No. : 23-01-087  
Advertisement No. \_\_\_\_\_  
Purchase Request 23-01-087

Name of Supplier/Company : \_\_\_\_\_  
Company Address/Tel./Fax#.: \_\_\_\_\_  
Philgeps Registration No. : \_\_\_\_\_  
BIR Tin No. : \_\_\_\_\_  
DBP Bank Account(No Bank Charge): \_\_\_\_\_  
If none DBP Bank Account, Charges May Apply to Suppliers Account

#### Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 8, 2023.

**DIOSDADO B. CENIZA**  
Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	Full Colour Multi-Function Printer /Copier / Scanner All-In-One with Installation Ethernet Connectivity * Wireless Connectivity Mobile printing and Scanning *Scanned documents can be forwarded to email, ED cards, Flash Drive; save to a network location, or uploaded to Dropbox™ or Sharepoint* *Duplex, Archiving, Electronic Sorting, and Documents Finishing features *Continuous Output Speed of 25ppm * Warm up Time of 21sec * Automatic Reverse Single Pass Documents Feeder (120ipm Simplex/ 240ipm Duplex) with 220 sheets capacity * User Authentication * watermarks * Encrypted Protection *Hard Drive Data Overwrite *HDD Standard 320GB *Memory Standard 2GB *Printing Capability of Full-bleed A3 images complete with print marks onto SRA3 Media *Wide-Range Paper Handling Flexibility Paper Size: B6, B5, B4, A5, A4; A3 11in x17 in; SRA3: 12in x 18in, Banner/ poster Type: 12in x 49in; and envelopes * Andriod based 10.1 Inch Smart Operation Panel(Tilttable) for the access of intelligent applications instantly, apply smart setting, and equipped with Built-in Web Browser *Human Detection Motion sensor for automatic warp-up procedure *security feature include: Data Overwriter security System (DOSS), HDD Encryption; User Codes; SNMP v3 Support; Locked print; 802.1x wired Authentication; Quota Setting/Accounting Limit; *Electronic for Imaging (EFI) Controller Fiery E-25C; Certified Energy Star™; With additional 1 set of toner (black, cyan, yellow, magenta); and life time free service & regular free preventive check-up		

#### NOTE :

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Printed Name / Signature  
of Supplier /Contractor

Canvasser Signature

Date

SDF-USO-206-003-01



Certification Date: 1 February 2021 Recertification due date: 24 January 2024 For verification of the certificate please access [www.gclind.com](http://www.gclind.com) (Certification check and type the registration number)



Registration No. 5201878