



Republic of the Philippines
Cebu Normal University
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Supply Office
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REQUEST FOR QUOTATION

CANVASS No. : 23-01-052
 Advertisement No. _____
 Purchase Request No. 23-01-052

Name of Supplier/Company : _____
 Company Address/Tel./Fax#: _____
 Philgeps Registration No. : _____
 BIR Tin No. : _____
 DBP Bank Account(No Bank Charge): _____
 If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than February 3, 2023.

DIOSDADO B. CENIZA
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	3	unit	Paper Shredder (Heavy duty) Specifications: Automatic Shredding of up to 150 sheets. Separate cutting unit and bin for CD's / DVD's Technical data: Feed opening: 220mm Shredd size: 4x 10mm cross cut, Security level (DIN 66399): P-4 Sheet capacity (70 g/m2 80 g/m2): 615 Can also destroy: Credit cards, Volume shred bi: 30 Liters Weight: 14.5 kg, Lifetime free service warranty Power: 230V / 50Hz /1-200W		
	5	unit	Printer Specifications: All in One wide format wireless print, fax, scan and copy print : speed: black up to 34 ppm colour: up to 34 ppm built in wifi 802.11 b/g/n, Scan: flat bed adf up to 1200 x1200 dpi ADF: 216 x 356mm flatbed: 216 x 356mm front panel scan, copy, fax Copy: resolution: up to 600 dpi max copy: up to 99 copies fax: 203 x 98 dpi colour: 200 x 200 dpi memo: up to 100 pages, duty cycle: up to 30,000 pages warranty: one year limited hardware warranty		

NOTE :

1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Canvasser Signature

Printed Name / Signature of Supplier / Contractor

Date



Certification Date: 1 February 2021
 Recertification due date: 24 January 2024 For verification of the certificate please access www.gci-intl.com (Certification check and type the registration number)

SDF-USO-206-003-01



Registration No. 52Q18778