Republic of the Philippines
Cebu Normal University
Osmeña Blvd., Cebu City,6000, Philippines
Supply Office
Telephone No : (+63 32) 254 1452 loc. 131
Email: supplyofficer@cnu.edu.ph
Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No .: 21-10-582
Advertisement No. _____
Purchase Request 21-10-582

Name of Supplier/Company : _____
Company Address/Tel./Fax#.: _____
Philgeps Registration No. : _____
BIR Tin No. : _____
DBP Bank Account(No Bank Charge): _____
If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 25,2021.

DIOSDADO B. CENIZA
Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	2	Unit	Conference Table with Chairs		
			8 seaters		
			1 piece wooden rectangular table		
			Table with at least 95 inches length and at least 45 inches width		
			Thickness up to 45mm		
			Table height up to 2ft and 6 inches		
			Walnut in color		
			8 pcs ergonomic chair		
			height and angle adjustment headrest		
			height and horizontal adjustment lumbar support		
			fixed armrest		
			backrest tilt tension and tilt angle adjustment		
			high quality at least 320 mm chrome base		
			weight capacity: at least 150 kg		

NOTE :

1. DELIVERY PERIOD IS WITHIN_____CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

_____
Printed Name / Signature of Supplier /Contractor

_____
Canvasser Signature

_____
Date

Certification Date: 1 February 2021
Recertification due date: 24 January 2024 For verification of the certificate please access www.gci.int.com (Certification check and type the registration number)
Registration No. SQ16778

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