



Republic of the Philippines  
**Cebu Normal University**

Osmeña Blvd., Cebu City, 6000, Philippines

**Supply Office**

Telephone No.: (+63 32) 254 1452 loc. 131

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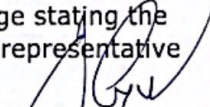
**REQUEST FOR QUOTATION**

CANVASS No. : 21-10-545  
 Advertisement No. \_\_\_\_\_  
 Purchase Request | 21-10-545

Name of Supplier/Company : \_\_\_\_\_  
 Company Address/Tel./Fax#: \_\_\_\_\_  
 Philgeps Registration No. : \_\_\_\_\_  
 BIR Tin No. : \_\_\_\_\_  
 DBP Bank Account(No Bank Charge): \_\_\_\_\_  
 If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 20, 2021.

  
**DIOSDADO B. CENIZA**  
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	4	pieces	Printer 4 in 1 colored, with feeder, wifi inkjet (Automatic document feeder-ADF)		

**NOTE :**

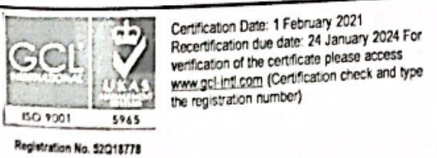
1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

\_\_\_\_\_  
 Canvasser Signature

\_\_\_\_\_  
 Printed Name / Signature  
 of Supplier /Contractor

\_\_\_\_\_  
 Date



**SDF-USO-206-003-01**

