



REQUEST FOR QUOTATION

CANVASS No. : 21-08-470
Advertisement No. _____
Purchase Request : 21-08-470

Name of Supplier/Company : _____
Company Address/Tel./Fax# .: _____
Philgeps Registration No. : _____
BIR Tin No. _____
DBP Bank Account(No Bank Charge): _____
If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than September 14, 2021.

DIOSDADO B. CENIZA
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	lot	Modular Office Cubicles good for 8 pax >with 7 L-shape table size (48 x 60 x 18 inches) and 1 lone-table in between size (48 inches) >with ledge melamine >quarter glass and fabric combination for the partition (45mm thick) and 48" high		
	8	unit	Mobile Pedestal, metal, with 3 drawers (standard size) >metal >with 3 drawers and lock		
	6	unit	Office Cabinet (melamine) at least 2 m high >with 5 shelves and sliding door		
	2	unit	Visitor's chair (fabric) 3-4 seaters >four legged		

NOTE :

1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Canvasser Signature

**Printed Name / Signature
 of Supplier /Contractor**

Date



Certification Date: 1 February 2021
 Recertification due date: 24 January 2024 For verification of the certificate please access www.gci.intl.com (Certification check and type the registration number)

SDF-USO-206-003-01



Registration No. 52/18778