Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

Supplier : TRIMAX COMPUTER SUPPLIES AND GEN. MERCHANDISE	P.O. No. : 21-06-209
Address : AYA-AY ARCADE GEN. MAXILOM AVE.	Date : June 17, 2021
Tel.No. : 412-6699 / 233-2218	RC Code : 403/Supply Ofc.
TIN : 135-445-379-000 / Philgeps no.: 20030113911433130488	Mode of Procurement: Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for 1st quarter (GAA)

Place of Delivery : Cebu Normal University — Delivery Term : 45 calendar days upon receipt of P.O

Date of Delvery : July 17, 2021 — Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	128	pcs	Arch Lever File, 3" (thickness) double, binder, legal	124.00	15,872.00
	800	pcs	Ballpen black, metal tip , retractable	56.00	44,800.00
	800	pcs	Ballpen blue, metal tip , retractable	56.00	44,800.00
	219	pcs	Ballpen red, metal tip , retractable	56.00	12,264.00
	20	pcs	Battery, 9V, alkaline	248.00	4,960.00
	270	packs	Battery, dry cell, AA, 2pcs, alkaline	41.00	11,070.00
	380	packs	Battery, dry cell, AAA, 2pcs, alkaline	41.00	15,580.00
	20	packs	Battery, dry cell, C, 2pcs	437.00	8,740.00
	10	packs	Board paper, vellum, letter, 100s	364.00	3,640.00
	24	units	Calculator, electronic, compact, 12 digits, solar and cell battery power	212.00	5,088.00
	1	pc	Calculator. Scientific, 12digits, case dot matrix, two way power (Solar and Cell)	728.00	728.00
	3	bxs	CARBON PAPER, Long, 100 pcs back is color	860.00	2,580.00
	7	pcs	CASH BOOK, 80 pages	37.00	259.00
	150	bxs	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm), 12s	31.00	4,650.00
	50	pcs	CORRECTION ROLLER PEN w/ metal tip (film base type)	22.00	1,100.00
	10	packs	CORRECTION TAPE (Lift-Off) for Olympia Carrera de Luxe MD, 5 pieces/pack	175.00	1,750.00
	581	pcs	CORRECTION TAPE, film base type, UL 6m min	21.00	12,201.00
	147	pcs	DATA FILE BOX, made of chipboard, with closed ends, Horizontal, Legal Size, Black,	132.00	19,404.00
	600	pcs	DATA FILER, 3 Hole, A4, 2 inches, White	233.00	139,800.00
	9	pcs	DATING AND STAMPING MACHINE, heavy duty, Self Inking, "Received"	561.00	5,049.00

-------continued on next page------

PAGE 1 OF 4 SHEETS	***GROSS PAYABLE AMOUNT***	☞	**354,335.00**
	DISCOUNT, if any		-
	NET PAYABLE AMOUNT	☞	**354,335.00**

GRAND TOTAL

is on page 4

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME : KA KMOS Sy 7/1/21

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
OIC - SUC President III

Funds Available :

ROCHE E. OCAMPO
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : fel — *Version 1.00 by Edwin O. Monsanto 20120808*

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number: 254-6813

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Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	250	bxs	FASTENER, PLASTIC, 50 sets/box	37.00	9,250.00
	65	sets	FILE TAB DIVIDER, BRISTOL BOARD COLORED LEGAL, 5s	30.00	1,950.00
	250	sets	FILE TAB DIVIDER, bristol board, for A4, Colored, 5s	30.00	7,500.00
	1,500	sets	FILE TAB DIVIDER, bristol board, for A4, White, 5s	30.00	45,000.00
	100	sets	FILE TAB DIVIDER, bristol board, for legal, white, 5s	30.00	3,000.00
	430	pcs	FOLDER LONG WITH PLASTIC JACKET	15.00	6,450.00
	250	pcs	FOLDER SHORT WITH PLASTIC COVER	14.00	3,500.00
	20	btls	GLUE, Allpurpose 130 GRAMS	67.00	1,340.00
	15	bxs	INDEX TAB, self-adhesive, transparent, 5 sets per box, composed of 2pcs 6" tab strips and 2 complete Alphabet, Assorted Colors	37.00	555.00
	5	rolls	Laminating Film 125 x 250 microns, 12"x100m	1,238.00	6,190.00
	55	pcs	MAGAZINE FILE BOX, LARGE size, made of chipboard, Black	379.00	20,845.00
	97	bxs	MAP PINS, PUSH PINS, 100s	34.00	3,298.00
	73	pcs	MARKER, HIGHLIGHTER GREEN, Chisel Type	18.00	1,314.00
	59	pcs	MARKER, HIGHLIGHTER ORANGE, Chisel Type	18.00	1,062.00
	40	pcs	MARKER, HIGHLIGHTER PINK, Chisel Type	18.00	720.00
	100	pcs	MARKER, HIGHLIGHTER YELLOW, Chisel Type	18.00	1,800.00
	248	pcs	MARKER, PERMANENT BROAD BLACK	25.00	6,200.00
	81	pcs	MARKER, PERMANENT FINE BLACK	25.00	2,025.00
	57	pads	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, Green	17.00	969.00
	51	pads	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, Green	24.00	1,224.00
	451	pads	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, green	18.00	8,118.00
	50	pcs	NOTEBOOK 80 LEAVES, Spiral	18.00	900.00
	180	reams	PAPER, BOND EXTRA LONG (8.5X14) S18	292.00	52,560.00
			----- continued on next page -------		
			GROSS PAYABLE AMOUNT	☞	185,770.00
PAGE 2 OF 4 SHEETS			***DISCOUNT, if any***		-
			NET PAYABLE AMOUNT	☞	185,770.00

GRAND TOTAL

is on page 4

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CONFORME : KALUMG 7/1/21

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
OIC - SUC President III

Funds Available :

ALOBS NO.:
AMOUNT :

ROCHE E. OCAMPO
Accountant

PREPARED BY : fel

Version 1.00 by Edwin O. Monsanto 20120808

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

Supplier : TRIMAX COMPUTER SUPPLIES AND GEN. MERCHANDISE — P.O. No. : 21-06-209
Address : AYA-AY ARCADE GEN. MAXILOM AVE. — Date : June 17, 2021
Tel.No. : 412-6699 / 233-2218 — RC Code : 403/Supply Ofc.
TIN : 135-445-379-000 / Philgeps no.: 20030113911433130488 — Mode of Procurement: Public Bidding

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Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	100	reams	PAPER, BOND LONG BLUE, Sub 20	379.00	37,900.00
	150	reams	PAPER, BOND LONG GREEN, Sub 20	379.00	56,850.00
	150	reams	PAPER, BOND LONG PINK, Sub 20	379.00	56,850.00
	100	reams	PAPER, BOND S16 LONG	166.00	16,600.00
	200	reams	PAPER, CHECK bond, 8 1/2 x 14, 500sheets/ream for TOR	1,762.00	352,400.00
	50	bxs	PAPER, CLIP JUMBO, 50mm length, 120gms per box	19.00	950.00
	50	bxs	PAPER, CLIP SMALL, 33mm length, 50gms per box	11.00	550.00
	50	reams	PAPER, LINEN LONG	1,238.00	61,900.00
	1,000	reams	PAPER, Multi-Purpose (COPY) A4, 70 gsm	170.00	170,000.00
	500	reams	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	185.00	92,500.00
	500	reams	PAPER, Multi-Purpose (COPY) Letter, 70 gsm	155.00	77,500.00
	9	pads	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	25.00	225.00
	10	reams	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose 500pcs/ream	364.00	3,640.00
	10	packs	Specialty Board, 100pcs/pack (8.5" x 13")	335.00	3,350.00
	8	packs	Specialty Board, 100pcs/pack (8.5" x 11")	321.00	2,568.00
	500	packs	PAPER, STICKER NON GLOSSY WHITE(10'S/PACK), A4	51.00	25,500.00
	14	packs	PAPER, STICKER WHITE GLOSSY(100'S/PACK), A4	510.00	7,140.00
	135	packs	PAPER, STICKER WHITE LONG 20'S, Non Glossy	102.00	13,770.00
	40	rolls	Paper, Thermal (80mmx230mm) for Epson TM-T82 48	62.00	2,480.00
	40	packs	Photopaper, 20 per pack, A4 Matte	95.00	3,800.00
	10	packs	Photopaper,Glossy, 20 per pack, Letter Size	88.00	880.00
	10	meters	Plastic Cover, gauge #3	24.00	240.00
	20	packs	Page markers, Stick-On, 100 Sheets/Pad, 5 Pads/Pack, Neon Colors	51.00	1,020.00
	5	bundles	PUNCH CARD, 100s	161.00	805.00
	15	pcs	PUNCHER, paper, heavy duty, with three hole guide, All Metal	219.00	3,285.00
			GROSS PAYABLE AMOUNT	☞	992,703.00
			DISCOUNT, if any		-
			NET PAYABLE AMOUNT	☞	992,703.00

GRAND TOTAL
is on page 4

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME : Ca King Sy 7/1/21
SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
OIC - SUC President III

Funds Available :

ROCHE E. OCAMPO
Accountant

ALOBS NO.:
AMOUNT :

PREPARED BY : fel
Version 1.00 by Edwin O. Monsanto 20120808

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Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	19	pcs	PUNCHER, paper, heavy duty, with two hole guide, All metal	197.00	3,743.00
	182	packs	PVC COVER LEGAL 100'S/PACK	510.00	92,820.00
	70	books	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min, blue	175.00	12,250.00
	3	books	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min, blue	226.00	678.00
	60	pads	REIMBURSEMENT EXPENSES RECEIPT	18.00	1,080.00
	11	bxs	RUBBER BAND, 70mm min lay flat length	175.00	1,925.00
	7	pcs	SCISSORS HEAVY DUTY, Size: 21.5 x 7.5 x 0.9 cm/8.4inch x3 inch x0.3inch (L * W * T)	65.00	455.00
	53	pairs	SCISSORS, symmetrical, blade length: 65mm min	30.00	1,590.00
	3	packs	Specialty Board, 100pcs/pack (8.5" x 13"),white matte	335.00	1,005.00
	100	packs	Specialty paper, A4, 220gsm, 100shts/pack, white matte	164.00	16,400.00
	81	pcs	STAPLE REMOVER, PLIER-TYPE, Stainless Steel	95.00	7,695.00
	113	bxs	STAPLE WIRE #35, 5,000pcs/box	34.00	3,842.00
	5	units	STAPLER, BINDER TYPE, heavy duty, desktop	1,384.00	6,920.00
	9	pcs	STAPLER, STANDARD TYPE, load cap: 200 staples min, use staples 24/6 26/6	124.00	1,116.00
	82	rolls	TAPE, DOUBLE SIDED 2", 8-10m/roll	41.00	3,362.00
	49	rolls	TAPE, DOUBLE SIDED 1", 8-10m/roll	31.00	1,519.00
	75	rolls	TAPE, DOUBLE SIDED 1/2", 8-10m/roll	28.00	2,100.00
	90	rolls	TAPE, DUCT 2", 20-25m/roll, aluminum	248.00	22,320.00
	8	rolls	TAPE, MASKING 1", 20-25m/roll	41.00	328.00
	170	rolls	TAPE, MOUNTING, 5-7m/roll	66.00	11,220.00
	30	rolls	TAPE, TRANSPARENT 2", 45-50m/roll	15.00	450.00
	10	pcs	TYPEWRITTER RIBBON, for Olympia Carrera de Luxe MD	150.00	1,500.00

PAGE 4 OF 4 SHEETS	*GROSS PAYABLE AMOUNT* ☞	194,318.00
	DISCOUNT, if any	-
	NET PAYABLE AMOUNT ☞	194,318.00

GRAND TOTAL — IN FIGURES : Php1,727,126.00

IN WORDS : ONE MILLION SEVEN HUNDRED TWENTY SEVEN THOUSAND ONE HUNDRED TWENTY SIX PESOS ONLY

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CONFORME :

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SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
OIC - SUC President III

Funds Available :

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Accountant

ALOBS NO.:
AMOUNT :

PREPARED BY : fcl

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