



Republic of the Philippines  
**Cebu Normal University**

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**Supply Office**

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**REQUEST FOR QUOTATION**

CANVASS No. : 21-06-293  
 Advertisement No. \_\_\_\_\_  
 Purchase Request | 21-06-293

Name of Supplier/Company : \_\_\_\_\_  
 Company Address/Tel./Fax#.: \_\_\_\_\_  
 Philgeps Registration No. : \_\_\_\_\_  
 BIR Tin No. : \_\_\_\_\_  
 DBP Bank Account(No Bank Charge): \_\_\_\_\_  
 If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than July 5, 2021.

**DIOSDADO B. CENIZA**  
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
			High quality printing and hardbound of the following:		
	50	PCS	BLUEGREEN WORKBOOK MODULE 3 (94 pages)		
			Title: Leadership Journey: Practicum Journal		
			1st Edition, 2018		
			Practicum Journal for Leadership Development		
			Municipal Leadership and Governance Program		
	50	pcs	DARKBLUE WORKBOOK MODULE 3 (131 pages)		
			Title: Leadership Journey: Learning Journal and		
			Workbook 1st Edition, 2018		
			Learning Journal for Leadership Development		
			Municipal Leadership and Governance Program		
			Specifications :		
			>Short size (8.5" x 11")		
			>full color cover and inside pages		
			>full color glossy cover C2C 140		
			>special paper for contents		
			>binding: perfect bind ; color soft bind		
			>softcopy of the content will be provided		

**NOTE :**

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

Printed Name / Signature  
 of Supplier / Contractor

Canvasser Signature

Date



Certification Date: 1 February 2021  
 Recertification due date: 24 January 2024 For  
 verification of the certificate please access  
[www.gci.intl.com](http://www.gci.intl.com) (Certification check and type  
 the registration number)

**SDF-USO-206-003-01**



Registration No. 52Q18778