Republic of the Philippines
Cebu Normal University
Osmeña Blvd., Cebu City,6000, Philippines
Supply Office
Telephone No.: (+63 32) 254 1452 loc. 131
Email: supplyofficer@cnu.edu.ph
Website: www.cnu.edu.ph

REQUEST FOR QUOTATION

CANVASS No .: 21-05-263
Advertisement No. _____
Purchase Request 21-05-263

Name of Supplier/Company : _____
Company Address/Tel./Fax#.: _____
Philgeps Registration No. : _____
BIR Tin No. : _____
DBP Bank Account(No Bank Charge): _____
If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than June 10, 2021.

DIOSDADO B. CENIZA
Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	2	unit	Paper Shredder (heavy duty)		
			cutting type: cross cut		
			Cutting width: 3/16 inch		
			width: 15.5 inch		
			height: 29.13		
			container volume: 9 gal		
			weight: 45 lb		
			Frequency: 60HZ		
			Voltage: 120V		
			Intake width: 9.5 inch		
			Power consumption of the motor: 500 W		
			Noise level (idle operation) : 56db		
			Cutting capacity (80 g/m²) : 17-19 manual sheets		
			depth: 15 inch		
			particle length: 1 1/8 inch		
			cutting speed: 12.8 mm/s		

NOTE :

1. DELIVERY PERIOD IS WITHIN_____CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

_____
Canvasser Signature

_____
Printed Name / Signature of Supplier /Contractor

_____
Date

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