



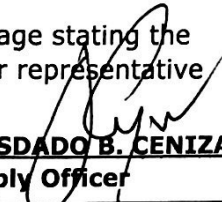
**REQUEST FOR QUOTATION**

CANVASS No. : 21-04-173  
 Advertisement No. \_\_\_\_\_  
 Purchase Request 21-04-173

Name of Supplier/Company : \_\_\_\_\_  
 Company Address/Tel./Fax#: \_\_\_\_\_  
 Philgeps Registration No. : \_\_\_\_\_  
 BIR Tin No. : \_\_\_\_\_  
 DBP Bank Account(No Bank Charge): \_\_\_\_\_  
 If none DBP Bank Account, Charges May Apply to Suppliers Account

**Gentlemen:**

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than April 23, 2021.

  
**DIOSDADO B. CENIZA**  
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	Laptop		
			Processor: Core i5- 8400		
			Memory: 4GB Storage		
			Hard disk: 1 TB		
			ODD 16x DVD		
			Intel UHD Graphics 630		
			Display screen: LED Monitor, 14"Full HD		
			Pre-loaded Operating System: Windows 10 Professional 64 bit		
			Warranty: Three (3) years on parts and labors		
	1	unit	Scanner Portable		
			One touch scanning		
			scan wireless to PC, Mac, iOS or Android mobile devices		
			battery powered		
			scan a color document in 5.2 seconds		
			dual scan for scanning two small documents at the same time		

**NOTE :**

1. DELIVERY PERIOD IS WITHIN \_\_\_\_\_ CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

**After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.**

\_\_\_\_\_  
**Canvasser Signature**

\_\_\_\_\_  
**Printed Name / Signature of Supplier / Contractor**

\_\_\_\_\_  
**Date**



Certification Date: 1 February 2021  
 Recertification due date: 24 January 2024 For verification of the certificate please access [www.gcl-intl.com](http://www.gcl-intl.com) (Certification check and type the registration number)

**SDF-USO-206-003-01**

