Republic of the Philippines
SUPPLY AND PROPERTY OFFICE
Osmeña Blvd., Cebu City, Philippines
Telefax No. (032) 254-6813

REQUEST FOR QUOTATION

CANVASS No .: 21-03-153
Advertisement No. _____
Purchase Request 21-03-153

Name of Supplier/Company : _____
Company Address/Tel./Fax#.: _____
Philgeps Registration No. : _____
BIR Tin No. : _____
DBP Bank Account(No Bank Charge): _____
If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than April 6, 2021.

DIOSDADO B. CENIZA
Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	4	bottle	Epson L3110 Ink (003) - Black		
	4	bottle	Epson L3110 Ink (003) - Cyan		
	4	bottle	Epson L3110 Ink (003) - Magenta		
	4	bottle	Epson L3110 Ink (003) - Yellow		
	3	cart	Toner Cart, HP CF256A (HP56A) Black Laserjet		
	10	cart	Toner CART, BROTHER TN-2380		
	2	unit	MOUSE, WIRELESS, USB		
	53	cart	INK CART, EPSON C13T664100 (T6641), Black		
	33	cart	INK CART, EPSON C13T664200 (T6642), Cyan		
	33	cart	INK CART, EPSON C13T664300 (T6643), Magenta		
	33	cart	INK CART, EPSON C13T664400 (T6644), Yellow		
	8	pcs	USB, FLASHDRIVE 32GB		
	1	pcs	HDMI CORD (5 METERS)		
	2	pcs	KEYBOARD, WIRELESS		

NOTE :

1. DELIVERY PERIOD IS WITHIN_____CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

_____
Canvasser Signature

_____
Printed Name / Signature of Supplier /Contractor

_____
Date

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