Republic of the Philippines
SUPPLY AND PROPERTY OFFICE
Osmeña Blvd., Cebu City, Philippines
Telefax No. (032) 254-6813

REQUEST FOR QUOTATION

CANVASS No .: 21-03-129
Advertisement No.
Purchase Request 21-03-129

Name of Supplier/Company :
Company Address/Tel./Fax#.:
Philgeps Registration No. :
BIR Tin No. :
DBP Bank Account(No Bank Charge):
If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than March 26, 2021.

DIOSDADO B. CENIZA
Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	Sofa set		
			Leatherette one long 3- 4 seater and tow single seater		
			with center table and magazine storage/ cabinet		
	8	unit	Office Table / Executive Table		
			L- shape left		
			With mobile pedestal plus cabinet only		
			with CPU holder		
			with keyboard tray		

NOTE :

1. DELIVERY PERIOD IS WITHIN_____CALENDAR DAYS.
2. WARANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

Printed Name / Signature of Supplier /Contractor

Canvasser Signature

Date