



REQUEST FOR QUOTATION

CANVASS No. : 21-03-115
Advertisement No. _____
Purchase Request | 21-03-115

Name of Supplier/Company : _____
Company Address/Tel./Fax#.. _____
Philgeps Registration No. : _____
BIR Tin No. _____
DBP Bank Account(No Bank Charge): _____
 If none DBP Bank Account, Charges May Apply to Suppliers Account

Gentlemen:

Please quote your lowest price on the item/s listed below this page stating the shortest time of delivery and submit your quotation duly signed by your representative not later than March 26, 2021.

DIOSDADO B. CENIZA
 Supply Officer

Item No.	Qty	Unit	ITEM & DESCRIPTION	Unit Price	Total
	1	unit	Office Chair		
			Executive chair		
			Highback chair with armrest, adjustable gaslift PU		
			Black and seat, and powder-coated chrome starbase		
			with castors wheels		
	2	unit	3 Seater chair		
			In full Stainless Steel		
	1	unit	Executive table, glass top		
			with drawer and lock		
			color: mahogany		
			Size: W140cm x D70cm X H 7.6cm		
	2	unit	Filing Cabinet		
			Cupboard full height swing door		
			Size:L 90cm x W 40cm X H 180cm		
			No of Shelves 5		
			Materials: Metal		
			Door :2		

NOTE :

1. DELIVERY PERIOD IS WITHIN _____ CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT.
5. THIS FORM SHALL BE ENCLOSED IN AN ENVELOPE AND SEALED BY THE BIDDER HIMSELF.

After having carefully read and accepted your General Conditions, I / We quote you on the items at prices written above.

 Printed Name / Signature
 of Supplier / Contractor

 Canvasser Signature

 Date

SDF-USO-206-003-01



Certification Date: 1 February 2021
 Recertification due date: 24 January 2024 For
 verification of the certificate please access
www.gcl-int.com (Certification check and type
 the registration number)

