



Republic of the Philippines
CEBU NORMAL UNIVERSITY
Osmeña Blvd. Cebu City, 6000 Philippines

Office of the Bids and Awards Committee

Telephone No.: (+63 32) 254 1452 local 141 or 125
Email: ajsancajas95@yahoo.com; cnubacsec@gmail.com

INVITATION TO BID FOR
Procurement of One Lot Office Supplies
No. 21-01-022

1. The *Cebu Normal University*, through the *General Appropriations Act of 2021* intends to apply the sum of *One Million Eight Hundred Forty-Two Thousand Nine Hundred Forty-Seven Pesos and Thirty-Three Centavos (Php 1,842,947.33)* being the ABC to payments under the contract for *Procurement of One Lot Office Supplies* with *Bid No. 21-01-022*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Cebu Normal University* now invites bids for the above Procurement Project. Delivery of the Goods is required by *Thirty (30) Calendar Days*. Bidders should have completed, within *Two (2) Years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Cebu Normal University* and inspect the Bidding Documents at the address given below during office hours at *8:00 A.M. to 5:00 P.M.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on *March 22 to April 12, 2021* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Two Thousand Pesos (Php 2,000.00)*. The Procuring Entity shall allow the bidder to present its proof of

payment for the fees *if it will be presented in person, by facsimile, or through electronic means.*

6. The *Cebu Normal University* will hold a Pre-Bid Conference¹ on *March 29, 2021 at 1:30 P.M.* through video conferencing *via Zoom Platform*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before *April 12, 2021, 1:00 P.M.* Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *April 12, 2021, 1:30 P.M.* at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Cebu Normal University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

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12. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph
www.cnu.edu.ph

March 19, 2021

Dr. RODIN M. PASPASAN
BAC Chairperson



