



Republic of the Philippines  
**CEBU NORMAL UNIVERSITY**  
Osmeña Blvd. Cebu City, 6000 Philippines

**Office of the Bids and Awards Committee**

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Project : Procurement of Online Testing Services  
Bid No : No. 21-01-036  
Location : Cebu Normal University  
Osmeña Boulevard, Cebu City  
Owner : Cebu Normal University  
Subject : Bid Bulletin No. 1  
Date : February 16, 2021

This Bid Bulletin is hereby made to clarify the bidders of the following:

As reflected in the Bidding Documents	Amended as agreed during the Pre-Bid Conference
<p>TERMS OF REFERENCE</p> <p>REQUISITION OF ONLINE TESTING SERVICES FOR KINDERGARTEN, GRADE 7, COLLEGES OF MAIN CAMPUS (CN, CAS, CTE), MEDELLIN CAMPUS, BALAMBAN CAMPUS AND COLLEGE OF MEDICINE</p> <p>SPECIAL CONDITIONS</p> <ol style="list-style-type: none"><li>1. Results shall be released to CNU-Testing Center only</li><li>2. CNU- Testing Center will choose what type of online test/s to be administered to the examinees based on the budgetary allocation per examinee and the importance of such test for screening purposes</li><li>3. Must not share to anyone or any institutions the type of online tests that the CNU-Testing Center has chosen to be administered by the winning bidder</li></ol>	<p>TERMS OF REFERENCE</p> <p>REQUISITION OF ONLINE TESTING SERVICES FOR KINDERGARTEN, GRADE 7, COLLEGES OF MAIN CAMPUS (CN, CAS, CTE), MEDELLIN CAMPUS, BALAMBAN CAMPUS AND COLLEGE OF MEDICINE</p> <p>SPECIAL CONDITIONS</p> <ol style="list-style-type: none"><li>1. Results shall be released to CNU-Testing Center only</li><li>2. CNU- Testing Center will choose what type of online test/s to be administered to the examinees based on the budgetary allocation per examinee and the importance of such test for screening purposes</li><li>3. Must not share to anyone or any institutions the type of online tests that the CNU-Testing Center has chosen to be administered by the winning bidder</li></ol> <p><i>ADDENDUM (as of February 11, 2021 based from the Pre-bid Conference)</i></p>

#### TERMS OF PAYMENT

1. The winning bidder shall send a monthly billing to CNU based on the number of examinees being administered on a certain month, this shall be the basis for payment of its services.
2. During the months of April and June 2021, the winning bidder must provide all the tests results (alpha and rank), as the basis for payment of its services.

4. Online tests that will be provided by the winning bidder should be standardized. Hence, CNU – Testing Center will be asking any proof from the manual of such test/s with regard to the reliability and validity of such test/s.
5. Technical Working Group (Dean of Student Affairs and Testing Director) will be given an online schedule from the bidders in order to check on the items and description of such online test/s that they will be providing.
6. Winning bidder is duly authorized to conduct online testing services as an entity. Thus, CNU – Testing Center will be asking any proof of such authority to do so.
7. During test administration by the winning bidder, the one who will administer should be a Registered Psychometrician coming from the winning bidder entity.

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*ADDENDUM (as of February 11, 2021 based from the Pre-bid Conference)*

3. The winning bidder shall send testing result/s (soft copy) on a particular month based on the

	<p>examinees being administered (alpha list only), as basis for payment of its services. Such copy should be signed by a Registered Psychometrician/Registered Psychologist/Registered Guidance Counselor.</p> <p>4. At the end of the testing services, the winning bidder shall send (soft and hard copies) of the alpha and rank listings of all examinees per program/s. (e.g., Alpha and Rank Listings of all examinees of the Kindergarten). Such copies should be signed by a Registered Psychometrician/Registered Psychologist/Registered Guidance Counselor.</p>
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Prepared by:

  
ANN S. ANCAJAS  
BAC - Secretariat

Noted by:

  
Dr. RODIN M. PASPASAN  
BAC Chair