



Republic of the Philippines
Cebu Normal University
Osmena Boulevard, Cebu City

Undertaking of Early Procurement Activities (UEPA)
CY 2021

No.	Name of Procurement/Bid No.	Actual ABC	Pre-Procurement	Pre-Bid	Bid Opening	Status	Number of Bidders
1	One Lot Twelve (12) Months Contract to Provide Clerical and General Services for CNU with a 6-Day Work Per Week from January to December 2021 Bid No.20-09-324	5,816,013.12	10/05/2020 10:00 AM	10/16/2020 10:00 AM	10/29/2020 1:30 PM	Lone Bidder-LSERV Corp. (Bid-Php 5,782,896.96) BAC Resolution Declaring SCRB and Recommending Award for approval by the BOR	1 Eligible Bidder
2	Equipment for the Upgrading of the Science Laboratory	52,260,000.00	11/17/2020 2:00 PM	12/09/2020 9:00 AM	12/22/2020 9:00 AM	Lowest/Single Calculated Bids for Post-Qualification BAC Resolution Declaring LCB/SCB resolved January 4, 2021	5 Eligible Bidders
3	One Lot One Year Contract to Provide Security Guard Services for the CNU Buildings, Premises and Facilities for CY 2021 (Re-Bid) Bid No. 20-11-438	5,838,798.93	10/12/2020 1:30 PM	12/09/2020 10:00 AM	12/22/2020 10:00 AM	BAC Resolution Denying MR of 2 nd Lowest Bid, January 21, 2021	3 Eligible Bidders
4	One Lot One Year Contract to Provide Janitorial Services for CNU for CY 2021 (Re-Bid) Bid No. 20-11-437	5,510,916.00	10/12/2020 2:30 PM	12/09/2020 11:00 AM	12/22/2020 1:30 PM	LCB-CBII Phils. Intl. Inc. (Bid-Php 5,510,916.00) BAC Resolution Declaring LCRB and Recommending Award for Approval by the BOR, January 13, 2021	2 Eligible Bidders
5	One Lot Concreting of Driveway with Covered Pathways in CNU Balamban Campus Bid No. 20-10-399	7,000,000.00	11/18/2020 3:30 PM	12/09/2020 1:30 PM	12/22/2020 1:30 PM	SCB-Petrina Construction & Gen. Merchandising (Bid-Php6,989,859.28) BAC Resolution Declaring SCRB and Recommending Award for Approval by the BOR, January 13, 2021	1 Eligible Bidder
6	Enhancement of Library Holdings Bid No. 20-10-344	1,499,931.74	11/24/2020 1:30 PM	12/09/2020 2:30 PM	12/22/2020 2:30 PM	For Declaration of Lowest/Single Calculated Bids, January 4, 2021	4 Eligible Bidders
	Sub-Total	77,925,659.79					
7	Subscription of Academic Complete Database (January-December 2021) Bid No. 20-10-345	1,500,000.00	11/24/2020 1:30 PM			For Advertisement	
8	Completion of Library Modernization (provision of State-of-the Art Facilities and Equipment) Bid No. 20-12-443	14,778,565.00				For Pre-Procurement	
9	ACAS Building Furniture	12,000,000.00				For Pre-Procurement	
	Over-all Total	106,204,224.79					

Prepared by:


Mrs. Ann S. Ancajas
BAC Secretariat Office

Noted by:


Dr. Rodin M. Paspasan
BAC Chair

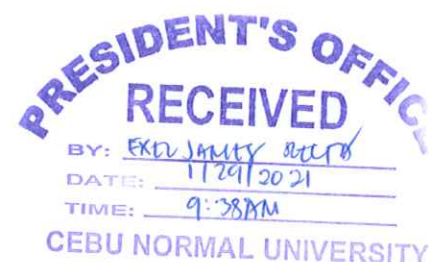


Republic of the Philippines
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January 27, 2020

DR. FILOMENA T. DAYAGBIL
SUC President III
Cebu Normal University, Cebu City



Dear **DR. DAYAGBIL**:

Good day!

To facilitate the immediate implementation of procurement of Goods, Infrastructure Projects, or Consulting Services, even pending approval of the GAA. Based on Department of Budget and Management (DBM) Circular Letter No. 2018- 8, dated 30 July 2018, provides, among others, that all government entities shall undertake Early Procurement Activities (EPA), from October to December of the preceding year (2020) SHORT OF AWARD, upon the submission of the Fiscal Year (FY) 2021 National Expenditure Program (NEP).

Hence, the Bids and Awards Committee (BAC) respectfully submit to your good office the **UNDERTAKING EARLY PROCUREMENT ACTIVITIES FOR 2021** as shown:

No.	Name of Procurement/Bid No.	Actual ABC	Status
1	One Lot Twelve (12) Months Contract to Provide Clerical and General Services for CNU with a 6-Day Work Per Week from January to December 2021 Bid No.20-09-324	5,816,013.12	Lone Bidder-LSERV Corp. (Bid-Php 5,782,896.96) BAC Resolution Declaring SCRB and Recommending Award for approval by the BOR, November 19, 2020 .
2	Equipment for the Upgrading of the Science Laboratory	52,260,000.00	Lowest/Single Calculated Bids for Post-Qualification BAC Resolution Declaring LCB/SCB resolved January 4, 2021
3	One Lot One Year Contract to Provide Security Guard Services for the CNU Buildings, Premises and Facilities for CY 2021 (Re-Bid) Bid No. 20-11-438	5,838,798.93	BAC Resolution Denying MR of 2 nd Lowest Bid, January 21, 2021
4	One Lot One Year Contract to Provide Janitorial Services for CNU for CY 2021 (Re-Bid) Bid No. 20-11-437	5,510,916.00	LCB-CBII Phils. Intl. Inc. (Bid- Php 5,510,916.00) BAC Resolution Declaring LCRB and Recommending Award for Approval by the BOR, January 13, 2021
5	One Lot Concreting of Driveway with Covered Pathways in CNU Balamban Campus Bid No. 20-10-399	7,000,000.00	SCB-Petrina Construction & Gen. Merchandising (Bid- Php6,989,859.28) BAC Resolution Declaring SCRB and Recommending Award for Approval by the BOR, January 13, 2021
6	Enhancement of Library Holdings Bid No. 20-10-344	1,499,931.74	For Declaration of Lowest/Single Calculated Bids, January 4, 2021
	Sub-Total	77,925,659.79	
7	Subscription of Academic Complete Database (January-December 2021) Bid No. 20-10-345	1,500,000.00	For Advertisement
8	Completion of Library Modernization	14,778,565.00	For Pre-Procurement



January 27, 2021

DR. FILOMENA T. DAYAGBIL
SUC President III
Cebu Normal University

Dear Dr. Dayagbil,

Per AO 25 Inter-Agency Task Force MC No. 2018-1, the *Guidelines on the Grant of the PBB for FY 2020 include Eligibility Criteria such as Good Governance Conditions, Performance Targets of Agencies (STO and GASS) and Performance Ratings of Employees*, it is highlighted that:

“As to Performance Target on GASS, there is a need to comply with the “undertaking of early procurement for at least 50% of the volume of goods and services based on the agency’s budget submitted to the Congress consistent with the NEP for the FY 2021 operations to Early Procurement, short of award, from September to December 2020” as a result of the transition towards cash-based budgeting.”

In compliance with the requirement, the undersigned hereby submits a status report on how far CNU has gone in its early procurement for FY 2021 based on the attached BAC Secretariat’s report:

- Six (6) out of (9) or seventy-three point thirty-seven percent (73.37%) of the procurement for the University’s projects had undergone early procurement activities. One of these is for award, per BAC Resolution Declaring Single Calculated Responsive Bid. Its Recommending Approval and Award was resolved on November 19, 2020; however, awaiting BOR approval. Momentarily, five (5) of these said projects got the BAC Resolutions this January 2021 due to the following unavoidable circumstances:

(Note: *Kindly refer to the attached document on this matter.*)

I. On the Equipment for the Upgrading of the Science Laboratory and on the Enhancement of the Library Holdings Bid No. 20-10-344.

1. The TWG took time declaring the responsive bidder because there were five (5) eligible bidders for the Science Laboratory upgrading; and four (4) eligible bidders for the Library Holdings. Per post-qualification requirement, each bidder for each corresponding equipment bid has to be visited separately. Hence, it required them more time to accomplish this said activity. By mere principle, the more bidders there are the more time these may require them for visits. Moreover, post-qualification evaluation of the submitted documents must be done per bid/per equipment.
2. The IATF’s restrictions, at the height of the pandemic, also hindered the bidders and the TWG to respond to the bidding requirements. This also affected the post-qualification visit proceedings because most of the bidders’ establishments were closed. As a mere requirement, post-qualification visits need face-to-face interview and evaluation of their facility, equipment, and the scrutiny of their submitted documents during the bidding for verification and validation purposes.





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3. Another serious factor causing the delay was the PhilGEPS' connectivity. For several weeks within the procurement period, PhilGEPS' connection was down. The BAC Secretariat then encountered so much difficulty posting the necessary requirements. That was why, some requirements were not seen via PhilGEPS. These were only seen or posted in the CNU website.

II. On the Procurement of Janitorial and Security Services. Both were done along with the Bidding Schedules. However, due to the non-compliance of its bidders, the bidding activities FAILED. Hence, a Rebid was required for both Security and Janitorial Services. Requirements were again posted in PhilGEPS. These scenarios, therefore, resulted to the extension of the releasing of the BAC Resolution of LCBs in Janitorial Services for CY 2021. BAC Resolution Declaring Lowest Calculated Responsive Bid and Recommending Approval and Award" was resolved on January 13, 2021. Security Services for CY 2021, 1st and 2nd lowest bidders were disqualified. The 2nd lowest bidder, Gaprotec Security Inc. submitted Motion for Reconsideration on Jan. 19, 2021. BAC Resolution Denying MR of Gaprotec Security Inc. was resolved on January 21, 2021. Letter denying MR was received by Gaprotec on January 23, 2021.

III. On One Lot Concreting of Driveway with Covered Pathwalk in CNU Balamban Campus Bid No. 20-10-399. The major causes in here are on time and distance. The bidder's SLCC, although lone-bidder as it was, was also submitted later since the bidder's main office was in Malaybalay, Bukidnon. The TWG had to wait for this to be received by the BAC Secretariat so that the post-qualification evaluation would be completely submitted. However, this never happened because as known by both parties the IATF restrictions were out of their control.

In a nutshell, with the justifications mentioned above, CNU is believed compliant with the AO 25 IATF MC 2020-1 specifically on GASS requirement.

For your perusal.

Respectfully yours,


DR. JOSEPH SOLIS GALLEON
PA for Planning and Development





CERTIFICATION
Undertaking of Early Procurement Activities (EPA)

I hereby certify that **CEBU NORMAL UNIVERSITY** has *successfully* undertaken Early Procurement Activities for at least (50%) of the value of eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan/s consistent with the National Expenditure Plan for Fiscal Year 2021 in the following amounts:

Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	<u>106,204,224.79</u>
b. Less: Exclusions ²	<u>0.00</u>
c. Total Value of eligible EPA projects [c=(a-b)]	<u>106,204,224.79</u>
d. Amount of Successful ³ EPA projects	<u>77,925,659.79</u>
e. Percentage of Successful EPA [e=d/c*100]	<u>73.37%</u>

This Certification is being made in compliance with the General Administration and Support Services Target of the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2020, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems Memorandum Circular No. 2020-1, pursuant to the Implementation of EPA issued under Government Procurement Policy Board Circular No. 06-2019.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **CEBU NORMAL UNIVERSITY** and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on JANUARY 27, 2021 in Cebu City, Cebu, Philippines.

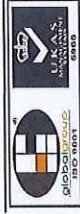
FILOMENA T. DAYAGBIL, Ed. D., CSE
SUC President III

SUBSCRIBED AND SWORN to before this 27th of January, 2021 in CEBU CITY, CEBU, Philippines, with affiant exhibiting me his/her PASSPORT ID#EC3398157 issued on FEBRUARY 6, 2015 at DFA CEBU.

NOTARY PUBLIC

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Series of 2021

Opandak
ATTY. DOMINICIANA JUAREZ BANDALA, CPA
NOTARY PUBLIC - Until December 31, 2021
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PIR No. 1987718 - 01 / 04 / 2021 / Cebu City
IBP No. 4939947 - 01 / 04 / 2021
ROLL No. 54752 : Notarial Commission No. 018-10
TIN No. 133-388-536



Registration No. 5201878
Certification Date: 6 August 2018
Accreditation Date: 23 January 2021
Notary Public for the Philippines
www.abn.gov.ph (Certification sheet and type the registration number)

