Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

Supplier :	TRIMAX COMPUTER SUPPLIES	P.O. No. :	20-12-372
Address :	AYA-AY ARCADE GEN. MAXILOM AVE.	Date :	December 15, 2020
Tel.No. :	412-6699 / 233-2218	RC Code :	403 / Supply Ofc.
TIN :	135-445-379-000	Mode of Procurement	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose :	4th quarter supplies for CNU offices		
Place of Delivery :	Cebu Normal University	Delivery Term :	30 calendar days upon receipt of P.O
Date of Delvery :	January 14, 2021	Payment Term :	Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	1	roll	Acetate, thickness: 0.075mm min (gauge #3) 50m/roll	766.00	766.00
	46	bxs	Ballpen, Retractable P-S ball point pen Black, 12pcs/box, metal tip	528.00	24,288.00
	49	bxs	Ballpen, Retractable P-S ball point pen Blue, 12pcs/box,metal tip	528.00	25,872.00
	10	bxs	Ballpen, Retractable P-S ball point pen Red, 12pcs/box,metal tip	528.00	5,280.00
	35	packs	Battery, AA Alkaline (4pcs/Pack)	75.00	2,625.00
	35	packs	Battery, AAA Alkaline (4pcs/Pack)	75.00	2,625.00
	300	reams	Bond Paper US Long size (8.5"x13") sub. 20	195.00	58,500.00
	459	reams	Bondpaper, US Short size (8.5" x 11") Sub. 20	160.00	73,440.00
	15	reams	Bondpaper, Extra Long size (8.5"x14") Sub. 18	380.00	5,700.00
	115	reams	Bond Paper, long Ordinary (8.5" x 13"), Sub. 16	160.00	18,400.00
	50	reams	Bond Paper, CHECK bond, 8 1/2 x 14, 500sheets/ream for TOR	1,600.00	80,000.00
	20	reams	Book Paper, Short Sub. 70	160.00	3,200.00
	23	pieces	Calculator, compact electronic 12 digits; 2-way powered (Solar & Battery)	165.00	3,795.00
	45	pieces	Clearbook, 20 transparent pockets, for LEGAL size, screw type	165.00	7,425.00
	12	pieces	Corkboard small size with frame 60cm x 90cm (3x4 ft)	1,200.00	14,400.00
	12	bxs	Clip, Backfold, all metal, clamping, 12mm (1/2 ") 24 pcs/box	35.00	420.00
	35	bxs	Clip, Backfold, all metal, clamping, 19mm (3/4 ") 24 pcs/box	45.00	1,575.00
	15	bxs	Clip, Backfold, all metal, clamping, 25mm (1") 24 pcs/box	50.00	750.00
	55	pcs	Correction Pen, 7ml	25.00	1,375.00
	45	pieces	Arch lever file, 3 inches thickness, double binder, legal, side ring	110.00	4,950.00

PAGE 1 OF 3 SHEETS	GROSS PAYABLE AMOUNT	335,386.00
	DISCOUNT, if any	-
	NET PAYABLE AMOUNT	335,386.00

GRAND TOTAL
is on page 3

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

12-28-20
SUPPLIER'S SIGNATURE OVER PRINTED NAME & DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : fcl

Version 1.00 by Edwin O. Monsanto 20120808

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Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

Supplier : TRIMAX COMPUTER SUPPLIES	P.O. No. : 20-12-372
Address : AYA-AY ARCADE GEN. MAXILOM AVE.	Date : December 15, 2020
Tel.No. : 412-6699 / 233-2218	RC Code : 403 / Supply Ofc.
TIN : 135-445-379-000	Mode of Procurement: Public Bidding

GENTLEMEN :

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Purpose	: 4th quarter supplies for CNU offices		
Place of Delivery	: Cebu Normal University	Delivery Term :	30 calendar days upon receipt of P.O
Date of Delvery	: January 14, 2021	Payment Term :	Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	25	pcs	Dating and Stamping Machine, Self Inking "RECEIVED"	510.00	12,750.00
	76	pcs	Data File Box, made of chipboard, with closed ends,Horizontal, legal size, (Blue color-26pcs; Red color-25pcs; Green color-25pcs)	120.00	9,120.00
	177	bxs	Fastener, plastic, 50 set/box	28.00	4,956.00
	20	sets	File Tab Divider, bristol board, for A4, 5 pcs/set,white	26.00	520.00
	30	sets	File Tab Divider, bristol board, 5 pcs/set,white, long	26.00	780.00
	53	btls	Glue, All purpose 240 grams	85.00	4,505.00
	2	rolls	Laminating Film 125 x 250 microns, 12"x100m	2,200.00	4,400.00
	69	pcs	Marker, fluorescent Highlighter Green, chisel type	18.00	1,242.00
	58	pcs	Marker, fluorescent Highlighter Orange, chisel type	18.00	1,044.00
	17	pcs	Marker, fluorescent Highlighter Pink, chisel type	18.00	306.00
	49	pcs	Marker, fluorescent Highlighter Yellow, chisel type	18.00	882.00
	95	pcs	Marker, Permanent broad type, Black	25.00	2,375.00
	56	pcs	Marker, Permanent broad type, Blue	25.00	1,400.00
	6	pcs	Marker, Permanent broad type, Red	25.00	150.00
	24	pcs	Marker, Permanent fine type, Black	25.00	600.00
	12	pcs	Marker, Permanent fine type, Blue	25.00	300.00
	28	pads	Notepad, sticky notes 2x3 (50mm x 76mm), any color	15.00	420.00
	105	pads	Notepad, sticky notes 3x3 (76mm x 76mm), any color	22.00	2,310.00
	90	pads	Notepad, sticky notes 3x4 (76mm x 100mm), any color	30.00	2,700.00
	10	pads	Notepad, sticky notes 3x5 Color Blue	38.00	380.00
	20	pads	Notepad, sticky notes 3x5 Color Green	38.00	760.00
	150	pads	Notepad, sticky notes 3x5 Color Pink	38.00	5,700.00
	60	packs	Sticky notes (74x50mm) 100 flags/back, assorted color , arrow design	45.00	2,700.00
	10	reams	Paper,Laid Blue color long size	710.00	7,100.00

PAGE 2 OF 3 SHEETS	GROSS PAYABLE AMOUNT	67,400.00
	DISCOUNT, if any	-
	NET PAYABLE AMOUNT	67,400.00
GRAND TOTAL is on page 3		

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CONFORME :

12-28-20

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. T. DIREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : fel

Version 1.00 by Edwin O. Monsanto 20120808

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Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

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Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	10	reams	Paper,Laid cream color long size	710.00	7,100.00
	10	pcs	Paper Tray, Metal 3 layers	395.00	3,950.00
	50	rolls	Paper, Thermal (80mmx230mm) for Epson TM-T82 48	58.00	2,900.00
	16	pcs	Puncher, Heavy duty two holes; Full body metal and stainless handle	165.00	2,640.00
	33	packs	PVC Cover, Legal 200 micron (217mm x 331mm), 100pcs/pack	512.00	16,896.00
	30	pads	Reimbursement Expense Receipt	32.00	960.00
	55	packs	Specialty Board, 100pcs/pack (8.5" x 13")	448.00	24,640.00
	28	packs	Specialty Board, 100pcs/pack (8.5" x 11")	400.00	11,200.00
	11	pcs	Staple wire remover, Plier type	52.00	572.00
	10	bxs	Staple Wire, For Heavy duty staplers(23/13) 12 small boxes/box	59.00	590.00
	81	packs	Sticker Paper short White 20pcs/pack ,non glossy	140.00	11,340.00
	26	packs	Sticker Paper long white 20pcs/pack, non glossy	140.00	3,640.00
	147	rolls	Tape, Double Sided ,24mm (1") 50 meter per roll	26.00	3,822.00
	24	rolls	Tape, Double Sided ,48mm (2") 50 meter per roll	70.00	1,680.00
	137	rolls	Tape, Duct , 48mm (2") 50 meter per roll	65.00	8,905.00
	296	rolls	Tape, transparent, width: 24mm (1") 50m/roll	18.00	5,328.00
	125	rolls	Tape, transparent, width: 48mm (2") 50m/roll	35.00	4,375.00

PAGE 3 OF 3 SHEETS	GROSS PAYABLE AMOUNT	110,538.00
	DISCOUNT, if any	
	NET PAYABLE AMOUNT	110,538.00
GRAND TOTAL	IN FIGURES :	Php513,324.00
	IN WORDS : FIVE HUNDRED THIRTEEN THOUSAND THREE HUNDRED TWENTY FOUR PESOS ONLY	

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CONFORME :

Rezono Lumaco 12-28-20
SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHI O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : fel

version 1.00 by Edwin O. Monsanto 20120808

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