



Republic of the Philippines
Cebu Normal University
Osmeña Blvd. Cebu City, 6000 Philippines

Office of the Bids and Awards Committee
Telephone No.: (+63 32) 254 1452 local 141 or 125
Email: ajsancajas95@yahoo.com; cnubacsec@gmail.com

NOTICE TO PROCEED

December 21, 2020

KAKING N. SY

Manager
Trimax Computer Supplies and General Merchandise
18th Cherry Court Room 101
General Maxilom Avenue
Cebu City

Sir:

The attached Contract Agreement/Purchase Order having been approved, notice is hereby given to **Trimax Computer Supplies and General Merchandise**, that delivery may proceed on the **Procurement of One Lot Office Supplies with Bid No. 20-09-323** effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Cebu Normal University.

Very truly yours,


FILOMENA T. DAYAGBIL, Ed. D.
SUC President III

I acknowledge receipt of this Notice on 12-28-20

Name of the Representative of the Bidder: Regno Cuñeño

Authorized Signature: 