CNU COPY

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number: 254-0313

PURCHASE ORDER

Supplier :	CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. :	20-06-154
Address :	LABANGON TOWN CENTER CEBU CITY	Date :	June 26, 2020
Tel.No. :	414-0515/417-0052/417-0051/417-0074/414-4178	RC Code :	403/Supply
TIN :	425-903-176-000	Mode of Procurement	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University — Delivery Term : 30 calendar days upon receipt of P.O

Date of Delivery : July 26, 2020 — Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	1	pack	3"X5" Index Card 500's/ pack	88.50	88.50
	1	roll	Acetate, thickness 0.075mm min (gauge#3) 50m/roll	944.00	944.00
	42	pcs	Arch Lever File, 3 inches (thickness) double binder, legal	88.50	3,717.00
	50	pcs	Arch Lever File, 3 inches (thickness) double binder, A4	88.50	4,425.00
	200	pcs	Ballpen red, retractable with metal tip	44.25	8,850.00
	400	pcs	Ballpen black, retractable with metal tip	46.61	18,644.00
	400	pcs	Ballpen blue, retractable with metal tip	46.61	18,644.00
	25	box	Ballpoint Pen, rubber-grip ballpoint, retractable oil based ink, black writing, width: 0.21mm tip size 0.70mm refillable, 12's/box	148.68	3,717.00
	1	box	BALLPOINT PEN, rubber-grip ballpoint, RETRACTABL Oil-based ink, Blue (Writing width : 0.21 mm Tip size : 0.70 mm), Refillable 12's/box	148.68	148.68
	2	box	BALLPOINT PEN, rubber-grip ballpoint, RETRACTABL Oil-based ink, red(Writing width : 0.21 mm Tip size : 0.70 mm), Refillable 12's/box	148.68	297.36
	1	box	BALLPOINT PEN, rubber-grip ballpoint, RETRACTABL Oil-based ink, Green(Writing width : 0.21 mm Tip size : 0.70 mm), Refillable 12's/box	350.46	350.46
	120	pack	BATTERY, AA, ALKALINE (2's)	76.70	9,204.00
	22	box	BINDER CLIP 1 5/8", 12's/box	43.66	960.52
			GROSS PAYABLE AMOUNT		69,990.52
			DISCOUNT, if any		-
			NET PAYABLE AMOUNT		69,990.52

PAGE 1 OF 7 SHEETS

GRAND TOTAL — is on page 7

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : marc

Version 1.00 by Edwin O. Monsanto 20120808

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6513

PURCHASE ORDER

Supplier :	CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. :	20-06-154
Address :	LABANGON TOWN CENTER CEBU CITY	Date :	June 26, 2020
Tel No. :	414-0515/417-0052/417-0051/417-0074/414-4178	RC Code :	403/Supply
TIN :	425-903-176-000	Mode of Procurement	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University — Delivery Term : 30 calendar days upon receipt of P.O

Date of Delivery : July 26, 2020 — Payment Term : Through ADA from 5-10-7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	13	box	BINDER CLIPS 1/2", 12's/box	17.70	230.10
	13	box	BINDER CLIPS 19MM(3/4") 12's box	10.92	141.96
	13	box	BINDER CLIPS 25MM(1") 12's box	17.70	230.10
	15	box	BINDER CLIPS 50MM(2") 12's/box	61.36	920.40
	79	ream	BONDPAPER LONG BLUE S.20	353.41	27,919.39
	50	ream	BONDPAPER LONG GREEN S.20	353.41	17,670.50
	50	ream	BONDPAPER LONG YELLOW S.20	353.41	17,670.50
	225	ream	BONDPAPER, MIMEO 8.5 x 13 S18	177.59	39,957.75
	20	pieces	Brown Envelope , long with plastic	9.91	198.20
	25	unit	CALCULATOR, compact, 12 digits, battery powered	295.00	7,375.00
	3	pieces	Calculator, Scientific, 10 digits, casedot matrix, cell type power source	354.00	1,062.00
	265	pieces	CERTIFICATE JACKET, Ordinary, A4, Blue	37.17	9,850.05
	150	pieces	CLEARBOOK, 20 transparent pockets, for LEGAL size, Spiral	38.00	5,700.00
	2	pieces	Cork Board small size with frame 60cmx90cm	678.50	1,357.00
	5	pieces	CORKBOARD, 3X4 FT	1,545.80	7,729.00
	776	pieces	CORRECTION TAPE, film base type, UL 6m min	15.00	11,640.00
	10	box	CORRECTION TAPE (Lift-Off) for Olympia Carrera de Luxe MD 6's per box	184.08	1,840.80
	8	pieces	DATA AND STAMPING MACHINE, SELF INKING RECEIVED	383.50	3,068.00
	13	pieces	DATER STAMP	174.05	2,262.65
	30	pieces	DATA FILE BOX, made of chipboard, with closed ends	123.90	3,717.00
			GROSS PAYABLE AMOUNT		160,540.40
			DISCOUNT, if any	-	
			NET PAYABLE AMOUNT		160,540.40

PAGE 2 OF 7 SHEETS

GRAND TOTAL is on page 7

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHELLE O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : nora

Version 1.00 by Edwin O. Monsanto 20120608

<<< FILENAME : C:\Users\Mary\Desktop\PO FILE 2020\Purchase Order No. 20-06-118-cebu business materials - office supplies for cnu offices use.xls >>> <<< PRINT Date / Time : 2020 Jun 26 11:38 am >>>

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6815

PURCHASE ORDER

Supplier :	CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. :	20-06-154
Address :	LABANGON TOWN CENTER CEBU CITY	Date :	June 26, 2020
Tel.No. :	414-0515/417-0052/417-0051/417-0074/414-4178	RC Code :	402/Supply
TIN :	423-903-176-000	Mode of Procurement	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University

Date of Delivery : July 26, 2020

Delivery Term : 30 calendar days upon receipt of P.O

Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	10	pieces	DATA FILER, 3 Hole, Long, 2inches	88.50	885.00
	300	pieces	DATA FILER, 3 Hole, A4, 2inches, White	330.40	99,120.00
	5	pieces	Document tray black 3 layers	660.00	3,300.00
	52	bottle	GLUE, All Purpose 240 GRAMS	80.00	4,160.00
	30	bottle	GLUE, all purpose, gross weight: 200 grams min	80.00	2,400.00
	2	pack	Glue Gun stick, Small (12's/pack)	26.90	53.80
	250	pieces	ENVELOPE BROWN LONG	1.65	412.50
	18	pieces	ERASER(BLACKBOARD)	15.34	276.12
	10	box	Eraser, Rubber (20pcs/box)	123.90	1,239.00
	11	pieces	Expanding File Case legal size, 12 pockets	293.82	3,232.02
	540	set	FILE TAB DIVIDER, bristol board, A4,colored, 5s/set	24.78	13,381.20
	1,800	pieces	FILE TAB DIVIDER, bristol board, long,colored	9.44	16,992.00
	10	set	FILE TAB DIVIDER, bristol board, A4,colored, 5pcs/se	24.78	247.80
	300	pieces	FOLDER LONG WITH PLASTIC JACKET	10.44	3,132.00
	10	pack	FOLDER, TAGBOARD, LEGAL, 100pcs/pack	400.00	4,000.00
	215	pieces	Folder, Expanding, Legal, Green (Pressboard)	12.39	2,663.85
	20	pieces	HIGHLIGHTER MARKER, ORANGE	36.58	731.60
	31	pieces	HIGHLIGHTER MARKER, GREEN	36.58	1,133.98
	39	pieces	HIGHLIGHTER MARKER, YELLOW	36.58	1,426.62
	10	pieces	HIGHLIGHTER MARKER, PINK	36.58	365.80
	8	box	INDEX TAB, self-adhesive, transparent, (5sets/box)	79.06	632.48
	4	bottle	Ink, Numbering Machine, 40ml	206.50	826.00
	170	pieces	MAGAZINE FILE BOX, legal size, made of chipboard, Black	123.90	21,063.00
			GROSS PAYABLE AMOUNT		181,674.77
			DISCOUNT, if any	-	-
			NET PAYABLE AMOUNT		181,674.77

PAGE 3 OF 7 SHEETS

GRAND TOTAL

is on page 7

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CONFORME :

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

Version 1.00 by Edwin O. Monsanto 20120608

PREPARED BY : nerz

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

Supplier : CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. : 20-06-154
Address : LABANGON TOWN CENTER CEBU CITY	Date : June 26, 2020
Tel.No. : 414-0515/417-0052/417-0051/417-0074/414-4178	RC Code : 403/Supply
TIN : 425-903-175-000	Mode of Procurement: Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University — Delivery Term : 30 calendar days upon receipt of P.O

Date of Delivery : July 26, 2020 — Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	100	ream	Mimeographing Paper, 8.5"x13" Sub 20	196.47	19,647.00
	100	box	NOTARIAL SEAL, With Adhesive, No. 24 - 2 1/8" (40pcs/box)	38.35	3,835.00
	28	pad	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min,green	33.63	941.64
	27	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, green	18.88	509.76
	190	pad	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, green	24.78	4,708.20
	5	pad	NOTE PAD, Sticky notes, 3x5 color orange	47.20	236.00
	5	pad	NOTE PAD, Sticky notes, 3x5 color blue	47.20	236.00
	5	pad	NOTE PAD, Sticky notes, 3x5 color green	47.20	236.00
	100	pad	NOTE PAD, Sticky notes, 3x5 color pink	47.20	4,720.00
	15	pieces	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	16.52	247.80
	780	pieces	NOTEBOOK, Composition, 80 leaves	15.93	12,425.40
	4	pads	Columnar Pad 18" & 18 columns	55.46	221.84
	16	pieces	PAPER TRAY, METAL 3 LAYERS, BLACK	660.00	10,560.00
	100	ream	PAPER, CHECK bond, 8 1/2 x 14, 500sheets/ream for TOR	962.88	96,288.00
	595	ream	PAPER, MULTICOPY, 70gsm, size: 210mm x 297mm (A4)	165.00	98,175.00
	500	ream	PAPER, Multi-Purpose (COPY) 70 gsm (8.5 X 13)	183.00	91,500.00
	142	ream	PAPER, Multi-Purpose (COPY) Legal, 70 gsm (8.5 x 14)	243.08	34,517.36
			GROSS PAYABLE AMOUNT		379,005.00
			DISCOUNT, if any		-
			NET PAYABLE AMOUNT		379,005.00

PAGE 4 OF 7 SHEETS

GRAND TOTAL
is on page 7

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : nam

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-5811

PURCHASE ORDER

Supplier :	CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. :	20-06-154
Address :	LABANGON TOWN CENTER CEBU CITY	Date :	June 28, 2020
Tel.No. :	414-0515/417-0052/417-0051/417-0074/414-4178	RC Code :	403/Supply
TIN :	425-903-176-000	Mode of Procurement	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University

Date of Delivery : July 26, 2020

Delivery Term : 30 calendar days upon receipt of P.O

Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	40	ream	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose 500's/ream	1,062.00	42,480.00
	5	pad	PAPER, PAD, yellow	29.50	147.50
	40	pack	Photopaper, 20 per pack, A4 Matte	76.70	3,068.00
	14	pack	Photopaper, 20 per pack, A4 Glossy	60.00	840.00
	119	pieces	Plastic Envelopes w/ handle, legal size	67.26	8,003.94
	102	box	Paper Fastener, Plastic (50 sets/box) Colored	30.00	3,060.00
	90	pad	Sticky Note Flag (25sheets/set PET Flags Colour Index Tabs, Assorted Neon Colors, Page Markers Note) Design: Arrow	35.40	3,186.00
	21	pieces	PUNCHER, paper, heavy duty, with two hole guide	76.70	1,610.70
	27	pieces	PUNCHER, paper, heavy duty, with three hole guide	306.80	8,283.60
	7	pack	PVC TRANSPARENT COVER, Legal, 100's	507.40	3,551.80
	50	pieces	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	82.60	4,130.00
	5	box	RIBBON FOR CALCULATORS	20.06	100.30
	10	pack	Scented Paper, 20 pcs per pack A4	34.81	348.10
	16	pieces	SCISSORS 8"	45.00	720.00
	35	pack	SPECIALTY BOARD PAPER LETTER, 100pcs/pack	306.80	10,738.00
	58	pack	SPECIALTY BOARD PAPER LEGAL, 100pcs/pack	354.00	20,532.00
	20	roll	SOLID Satin Ribbon, 25 Yards 1/4" (6mm) (Crimson & Gold)	41.30	826.00
	6	pieces	STAMPING Dater Replacement Ink Pad S-400-7D	123.90	743.40
	2	pieces	STAMPING Dater Replacement Ink Pad 4810	123.90	247.80
			GROSS PAYABLE AMOUNT		112,617.14
			DISCOUNT, if any	-	-
			NET PAYABLE AMOUNT		112,617.14

PAGE 5 OF 7 SHEETS

GRAND TOTAL

is on page 7

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : nmc

Version 1.06 by Edwin O. Monsanto 20120608

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number : 254-6813

PURCHASE ORDER

Supplier : CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. : 20-06-154
Address : LABANGON TOWN CENTER CEBU CITY	Date : June 26, 2020
Tel.No. : 414-0515/417-0052/417-0051/417-0074/414-4178	RC Code : 403/Supply
TIN : 425-903-176-000	Mode of Procurement: Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University

Date of Delivery : July 26, 2020

Delivery Term : 30 calendar days upon receipt of P.O

Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	7	pieces	STAMPING Dater, Self-inking	312.70	2,188.90
	25	pieces	STAPLER #10	61.36	1,534.00
	18	pieces	STAPLE REMOVER, PLIER-TYPE	66.67	1,200.06
	3	unit	STAPLER, BINDER TYPE, heavy duty, desktop	1,003.00	3,009.00
	50	pack	STICKER PAPER NON GLOSSY WHITE(10'S/PACK), Long	35.40	1,770.00
	15	pack	STICKER PAPER NEON GREEN NON GLOSSY, (10'S/PACK), A4	55.76	836.40
	15	pack	STICKER PAPER NEON YELLOW SHORT, NON GLOSSY, (10'S/PACK), LONG	82.60	1,239.00
	15	pack	STICKER PAPER NON GLOSSY NEON YELLOW(10'S/PACK), SHORT	82.60	1,239.00
	20	pack	STICKER PAPER NON GLOSSY NEON GREEN(10'S/PACK), SHORT	82.60	1,652.00
	200	pack	STICKER PAPER NON GLOSSY WHITE(10'S/PACK), SHORT	82.60	16,520.00
	100	pack	STICKER PAPER MATTE WHITE(10'S/PACK), A4	35.40	3,540.00
	265	roll	TAPE, TRANSPARENT, width: 24mm (±1mm)	14.16	3,752.40
	16	roll	TAPE,Double sided tape 1/2 inch at least 10 yards length	36.58	585.28
	35	roll	DOUBLE SIDED TAPE 2" at least 10 yards length	70.80	2,478.00
	75	roll	TAPE, DOUBLE SIDED 1" at least 10 yards length	36.58	2,743.50
			GROSS PAYABLE AMOUNT		44,287.54
			DISCOUNT, if any		-
			NET PAYABLE AMOUNT		44,287.54

PAGE 6 OF 7 SHEETS

GRAND TOTAL
is on page 7

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME : _____
SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. TORREJOS
Accountant

ALOBS NO. : _____
AMOUNT : _____

PREPARED BY : nora

Version 1.00 by Edwin O. Monsanto 20120808

Republic of the Philippines
Cebu Normal University
Osmeña Boulevard, Cebu City
Telephone Number: 254-6813

PURCHASE ORDER

Supplier :	CEBU BUSINESS MATERIALS TRADING COMPANY, INC.	P.O. No. :	20-06-154
Address :	LABANGON TOWN CENTER CEBU CITY	Date :	June 26, 2020
Tel.No. :	414-0515/417-0052/417-0051/417-0074/414-4178	RC Code :	403/Supply
TIN :	425-903-176-000	Mode of Procurement :	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Offices use (First Quarter)

Place of Delivery : Cebu Normal University — Delivery Term : 30 calendar days upon receipt of P.O

Date of Delivery : July 26, 2020 — Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	117	roll	TAPE, DUCT TAPE, 2" at least 10 yards length	64.90	7,593.30
	30	roll	TAPE, MOUNTING 1"	35.40	1,062.00
	2	roll	THERMAL Paper, 55gsm, size: 216mm±1mm x 30m-0.3m	79.06	158.12
	15	roll	Thermal PAPER for EPSON TM T82	76.70	1,150.50
	6	pack	Thermal Paper 80mm 10 rolls per pack	436.60	2,619.60
	1	pack	WRAPPING PAPER, kraft, 55gsm (-5%) manila paper size, 100's/pack	1,003.00	1,003.00
			GROSS PAYABLE AMOUNT		13,586.52
PAGE 7 OF 7 SHEETS			DISCOUNT, if any		
			NET PAYABLE AMOUNT		13,586.52

GRAND TOTAL	IN FIGURES :	Php961,701.89
	IN WORDS :	NINE HUNDRED SIXTY ONE THOUSAND SEVEN HUNDRED ONE PESOS & 89/100 ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCEL O. TORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY : nar

Version 1.00 by Edwin O. Monsanto 20120808

<<< FILENAME : C:\Users\Mary\Desktop\PO FILE 2020\Purchase Order No. 20-06-148 cebu business materials - office supplies for cnu offices use (3)1 >>> <<< PRINT Date / Time : 2020 Jun 26 11:38 am >>>