



Republic of the Philippines  
**CEBU NORMAL UNIVERSITY**  
Osmeña Blvd. Cebu City, 6000 Philippines

**Office of the Bids and Awards Committee**

Telephone No.: (+63 32) 254 1452 local 141 or 125

Email: [ajsancajas95@yahoo.com](mailto:ajsancajas95@yahoo.com); [cnubacsec@gmail.com](mailto:cnubacsec@gmail.com)

**NOTICE TO PROCEED**

August 5, 2020

**CYREL S. MAHILUM**

Authorized Representative  
Cebu Business Materials Trading Company Inc.  
#26-A Sta. Teresita Village  
Tisa, Cebu City

**Madam:**

The attached Contract Agreement/Purchase Order having been approved, notice is hereby given to **Cebu Business Materials Trading Company Inc.** that delivery may proceed on the project Procurement of One Lot Office Supplies of Cebu Normal University with Bid No. 20-02-052 effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Cebu Normal University.

Very truly yours,

  
**FILOMENA T. DAYAGBIL, Ed. D.**  
SUC President III <sup>(Pro-Act)</sup>

I acknowledge receipt of this Notice on

AUGUST 13, 2020

Name of the Representative of the Bidder:

JERIC CATTINDIG

Authorized Signature:

