



Republic of the Philippines  
**Cebu Normal University**  
Osmeña Blvd. Cebu City, 6000 Philippines

**Office of the Bids and Awards Committee**  
Telephone No.: (+63 32) 254 1452 local 141 or 125  
Email: ajsancajas95@yahoo.com; cnubacsec@gmail.com

---

**NOTICE TO PROCEED**

September 24, 2020

**KAKING N. SY**

Manager  
Trimax Computer Supplies and General Merchandise  
18th Cherry Court Room 101  
General Maxilom Avenue  
Cebu City


**Sir:**

The attached Contract Agreement/Purchase Order having been approved, notice is hereby given to **Trimax Computer Supplies and General Merchandise**, that delivery may proceed on the **Procurement of One Lot Office Supplies for Modular Learning Scheme for AY 2020 – 2021** with **Bid No. 20-08-247** effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Cebu Normal University.

Very truly yours,

  
**FILOMENA T. DAYAGBIL, Ed. D.**  
SUC President III *HWY*

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

*Reyno Canico*

*9-28-20*