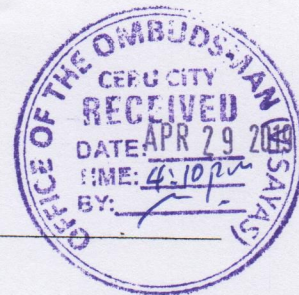




Republic of the Philippines
CEBU NORMAL UNIVERSITY
Osmeña Blvd. Cebu City, 6000 Philippines

Office of the Human Resource Management

Telephone No.: (+63 32) 254 1452 local 126
Email: hrmo@cnu.edu.ph; cnuhumanresource@gmail.com
Website: www.cnu.edu.ph



April 29, 2019

HON. PAUL ELMER M. CLEMENTE
Deputy Ombudsman for the Visayas
M. Velez St., Guadalupe
Cebu City

Sir:

We are submitting herewith the soft copy and hard copy of Statement of Assets, Liabilities and Networth and Disclosure of Business Interest and Financial Connections for the year 2017 (Annual Declaration) of all regular teaching and non-teaching employees of Cebu Normal University as of December 31, 2018 as required under Section 12 RA no. 6713 as implemented by Memorandum Circular issued by your office on June 21, 1995.

We hope you will find this in order.

Very truly yours,

Mary Margaret A. Cornejo
MARY MARGARET A. CORNEJO , MPA
AO V / HRMO

Noted:

Filomena T. Dayagbil
FILOMENA T. DAYAGBIL, Ed.D
SUC President III

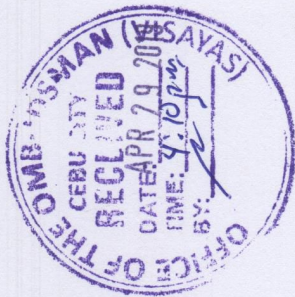


Registration No. 52010778
Certification Date: 6 August 2018
Recertification due date: 24 January 2021
For verification of the certificate please access
www.globalgroup.net (Certification check and type
the registration number)



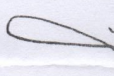
Cebu Normal University

Statement of Assets, Liabilities and Networth
Calendar Year December 31, 2018



CERTIFICATION

I **FILOMENA T. DAYAGBIL**, hereby certify that the SALNs herewith submitted electronically are faithful reproductions of the original SALNs of the officials and employees of Cebu Normal University, as listed in the attached summary report of the Human Resource Management Officer III, **Ms. Mary Margaret A. Cornejo**.


FILOMENA T. DAYAGBIL, Ed.D
SUC President III
April 29, 2019

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2019, affiant exhibiting his/her competent evidence of identity, to wit : _____.

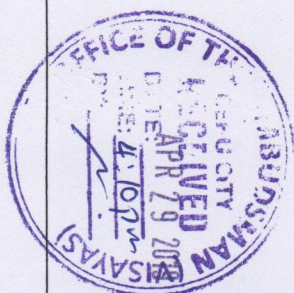
Administering Officer



Republic of the Philippines
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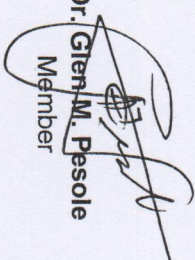
Cebu Normal University
Summary List of Filers
Statement of Assets, Liabilities and Networth
Calendar Year December 31, 2018

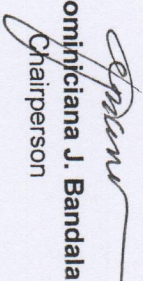
CERTIFICATION

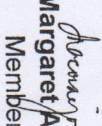
This is to certify that the SALNs submitted/ included in the Summary List of Filers were reviewed and found compliant by the Review and Compliance Committee of this Office.

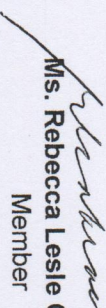
Further, the review were made in accordance with the review and compliance procedure in filing and submission of SALNs pursuant to CSC Memorandum Circular No. 10, s. 2006 (as amended by CSC Resolution No. 1300455 promulgated on March 04, 2013).

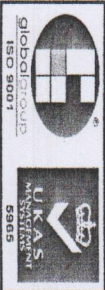
Issued on April 24, 2019.


Dr. Glen M. Pesole
Member


Atty. Dominicia J. Bandala
Chairperson


Mary Margaret A. Cornejo
Member


Ms. Rebecca Leslie C. Cabras
Member



Registration No. 59018778
Certification Date 6 August 2016
Recertification due date 24 January 2021
For verification of the certificate please access
www.globeonline.com (certification check and type
the registration number)



Memorandum Circular No.	GUIDELINES IN THE REVIEW AND COMPLIANCE PROCEDURES IN THE FILING AND SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NETHWORTH AND DISCLOSURE OF BUSINESS INTERNET AND FINANCIAL CONNECTIONS	Date: February 13, 2019
CNU MC No. 223 series 2017		Page 2 of 3

Section 2. Persons authorized to review and evaluate the submitted SALN

There shall be a designated Review and Compliance Committee to receive, through the HRMO and to evaluate if the same has been submitted on time, compete and in proper form, and render opinion interpreting the provisions on review and compliance procedure in filing thereof.

Section 3. Duties of the Review and Compliance Committee

The Review and Compliance Committee shall prepare a list of the following employees, in alphabetical order to be submitted to the head of agency copy furnished the Civil Service Commission on or before May 14 of every year.

- a. Those who filed their SALNs with complete data;
- b. Those who filed their SALNs but with incomplete data, and
- c. those who did not file their SALNs.

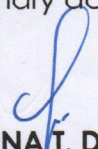
Section 4: Ministerial Duty of the President to issue Compliance Order

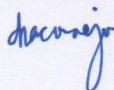
Immediately upon receipt of the aforementioned list and recommendation, it shall be the ministerial duty of the President to issue an order requiring those who have incomplete data in their in SALN to correct/supply the desired information and those who did not file/submit their SALNs to Comply within an non-extendable period of three (3) days from receipt of said order.

Assets and/or properties acquired, donated or transferred for a particular year, but were not declared on their SALN for that year, as the same came to his/her SALN, must be declared or reflected in the next or succeeding SALN.

Section 5. Sanction for Failure to Comply/Issuance of a Show-Cause Order

Failure to correct/submit SALN in accordance with the procedure and within the given period pursuant to the directive and Section 4 hereof shall be a ground for disciplinary action. The President shall issue a show-cause order the concerned


FILOMENA T. DAYAGBIL, Ed. D., CESE
 SUC President III



Memorandum Circular No.	GUIDELINES IN THE REVIEW AND COMPLIANCE PROCEDURES IN THE FILING AND SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NETHWORTH AND DISCLOSURE OF BUSINESS INTEREST AND FINANCIAL CONNECTIONS	Date: February 13, 2019
CNU MC No. 223 series 2017		Page 3 of 3

employee to submit his/her comment or counter-affidavit; and if the evidence so warrants, proceed with the conduct of the administrative proceedings pursuant to the 2017 Revised Rules of Administrative Cases in the Civil Service.

Section 6. Transmittal of all submitted SALNs to the concerned agencies on or before June 30.

The HRMO shall transmit all original copies of the SALNs received to the concerned offices on or before June 30 of every year.

EFFECTIVITY

This Memorandum Circular shall take effect immediately and shall remain in force unless revoked, cancelled or superseded by a subsequent issuance.

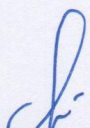
REFERENCES

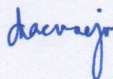
1987 Philippine Constitution

Republic Act 6713 or the "Code of Conduct and Ethical Standards for Public Officials and Employees

CSC Memorandum Circular No. 10, series of 2006 on the "Review and Compliance Procedure in the Filing and Submission of Statement of Assets, Liabilities and Network and Disclosure of Business Interest and Financial Connections"

CSC Resolution number 1300455 dated March 4, 2013 on the "Review and Compliance Committee for the Statement for the of Assets, Liabilities and Networth (SALN)


FILOMENA T. DAYAGBIL, Ed. D., CESE
SUC President III



Memorandum Circular No.	GUIDELINES IN THE REVIEW AND COMPLIANCE PROCEDURES IN THE FILING AND SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NETHWORTH AND DISCLOSURE OF BUSINESS INTERNET AND FINANCIAL CONNECTIONS	Date: February 13, 2019
CNU MC No. 223 series 2017		Page 1 of 3

OBJECTIVE:

The Constitution of the Republic of the Philippines requires public officers and employees to submit upon assumption of office and during such period as may be required by law, a declaration under oath of their assets, liabilities and net worth (SALN). The same shall be accomplished under oath as the public has the right to their assets, liabilities, networth and financial and business interests including their spouses and unmarried children below eighteen (18) years of age living in their households. In the interest of the public, there is need to establish a review and compliance procedure in the filling and submission thereof thus this guidelines is hereby formulated to existing rules and regulations of the Civil Service Commission.

COVERAGE:

This circular shall cover All Plantilla-Based Personnel regardless of employment status.

GUIDELINES:

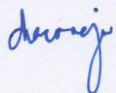
Section 1. Filing and Submission of SALN

a. All Plantilla-Based Personnel (Plantilla Personnel) shall file under oath their SALN and Disclosure of Business Interest and Financial connections with the Human Resource Management Division (HRMD), to wit:

1. Within thirty (30) days after assumption of office, statements of which must be reckoned as of his/her first day of office;
11. On or before April 30 of every year thereafter, statements of which must be reckoned as of the end of the preceding year;
111. Within thirty (30) days after separation from the service, statements of which must be reckoned as of his/her last day of office;

b. Employees are strictly required to fill in all applicable information and/or make a true and detailed statement in their SALNs. Items not applicable should be marked NIA (not applicable).


FILOMENA T. DAYAGBIL, Ed. D., CESE
 SUC President III





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Office of the University President

Telephone No: (+63 32) 254 1452 loc100
Telefax No.: (+63 32) 253 9611
Email: pres@cnu.edu.ph ; cnu-presidentoffice@gmail.com
Website: www.cnu.edu.ph

CNU Memo No. 491, s. 2019

TO : **All Concerned**

SUBJECT : **SALN Review and Compliance Committee**

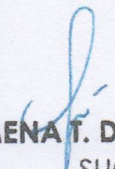
DATE : **21 March 2019**

Pursuant to the provisions of RA No. 8688, otherwise known as the "CNU Charter", and RA No. 8292, otherwise known as the "Higher Education Modernization Act of 1997," which jointly serve as the governing charters of the University, you are hereby designated as a committee to review the Statement of Assets, Liabilities and Net Worth (SALN) submitted by all regular employees as of December 2018.

Chair: **Atty. Dominiciana J. Bandala**
Members: **Dr. Glen M. Pesole**
Ms. Mary Margaret A. Cornejo
Ms. Rebecca Leslie C. Cabras

Please convene as soon as possible to make a review of the SALN forms submitted to assure accuracy of entries and to determine if the employees have substantially complied with the minimum requisites prescribed under Republic Act 6713 before submitting the same to the Office of the Ombudsman.

For your guidance.


FILOMENA T. DAYAGBIL, Ed. D., CESE
SUC President III



Registration No. 52018778
Certification Date: 6 August 2018
Recertification due date: 24 January 2021
For verification of the certificate please access
www.ghelgroup.net (Certification check and

